
Senate Recommendation to the Provost

Originating Body: Faculty Senate

Originator: Kathleen Shannon

Date Submitted: 11/10/2014

Requested Effective Date: Fall 2015

Recommendation: Enhanced timeline for tenure decisions allowing for promotion application to be made simultaneously.

Attached: Recommended timeline with Senate motion for clarification.

Date Approved by the Faculty Senate: 11/4/2014



President, Faculty Senate

11/10/14

Date

Action Taken by Provost

Date: 11-10-14

☒ Recommendation Accepted

☐ Recommendation Not Accepted

☐ Recommendation returned to the Originating Body for further review (see attached)

Disposition for Approved Recommendation:

☒ President
☒ Faculty Senate President
☐ Consortium Chair
☒ Webmaster
☒ Catalogue Editor

☐ VP Student Affairs
☐ VP Finance
☒ School Deans
☐ Graduate Council
☐ Provost Council



Provost

11-10-14

Date

Motion: The Faculty Senate Recommends the following change to the timeline for tenure and promotion to Associate Professor allowing for simultaneous application for tenure and promotion. We request that the committee which is revising the Faculty Handbook make these changes. This change does NOT require that promotion occur or be requested at the time of tenure, it only allows for that. This does not preclude the possibility of a candidate following the current timeline, applying for tenure in the fall and promotion in the spring.

Proposed revised (changes in red and green one comment in blue)

Timeline for Faculty Tenure and Promotion

- a. Notification by Academic Affairs Office to deans of tenure-track faculty eligible for tenure review. **If the candidate is eligible to be promoted, then the dean should be notified. September 1**
- b. Eligible faculty notified by dean of eligibility for tenure and if appropriate promotion. **September 5**
- c. Applicant notifies department chair, in writing, of intent to apply for tenure. **If the candidate is applying for promotion, then the applicant should notify the department chair, in writing, of intent to apply for promotion.** Department chair notifies chairperson of Departmental Tenure Review Committee of intentions of candidates. **If the candidate is applying for promotion, department chair notifies chairperson of Departmental Promotions Review Committee of intentions of candidate. (Departments may wish to alter their policies so that this is one committee) September 15**
- d. Candidate's application file for tenure to the chairperson of the Departmental Tenure Review Committee. **If the candidate is applying for promotion, then the applications should also address promotion. October 1**
- e. Recommendations by Departmental Tenure, and if applicable Promotion, Review Committees along with application file forwarded to department chair. **November 1**
- f. Recommendations on tenure and if applicable, promotion, by department chair along with application file forwarded to school dean. **November 15**
- g. Recommendations on tenure and if applicable, promotion, by school dean along with application file forwarded to the provost. **December 1**
- h. Recommendations **for tenure from the provost will be forwarded** to president. **December 15**
- i. Written notification of tenure decision by the president to the candidate. **January 15**
- j. **If the candidate is awarded tenure and is applying for promotion, then the candidate's application file will be submitted to the Committee on Promotions. February 1**
- k. Recommendations for promotions to provost by Committee on Promotions and notification in writing to applicant faculty. **March 1**
- l. Recommendations for promotion to president by provost. **March 22**
- m. Notification of promotion to faculty in writing by president. **April 15**