

**SALISBURY UNIVERSITY**  
**OFFICE OF CONFERENCE PLANNING & FACILITIES RESERVATIONS**  
**FACILITY RATES**  
**EFFECTIVE OCTOBER, 2002**  
**PROPOSAL 1**

Facility	Capacity	Rates						
				Co-sponsored/Adjunct Users when a registration fee is charged			Non-University Related Events	
		Prepaid Users	Profit (Market Price)	Full Day 50% of Market Price	1/2 Day 25% of Market Price		Non Profit 75% of Market Price	Faculty, Staff, Alumni, and Major Donors 65% of Market Price
				Recovery Cost Only				
<b>GUERRIERI UNIVERSITY CENTER</b>								
Wicomico Room	220-400	NC	\$ 575.00	\$ 287.50	\$ 143.75		\$ 431.25	\$ 373.75
Nanticoke Room: A-B- C 1 Room	72-170	NC	\$ 210.00	\$ 105.00	\$ 52.50		\$ 157.50	\$ 136.50
Nanticoke A	24-80	NC	\$ 130.00	\$ 65.00	\$ 32.50		\$ 97.50	\$ 84.50
Nanticoke B *	28-60	NC	\$ 100.00	\$ 50.00	\$ 25.00		\$ 75.00	\$ 65.00
Nanticoke C *	16-35	NC	\$ 85.00	\$ 42.50	\$ 21.25		\$ 63.75	\$ 55.25
Nanticoke A&B	50-108	NC	\$ 160.00	\$ 80.00	\$ 40.00		\$ 120.00	\$ 104.00
Choptank Room	15-28	NC	\$ 90.00	\$ 45.00	\$ 22.50		\$ 67.50	\$ 58.50
Pocomoke Room *	22-48	NC	\$ 90.00	\$ 45.00	\$ 22.50		\$ 67.50	\$ 58.50
Lounge # 104	150	NC	\$ 250.00	\$ 125.00	\$ 62.50		\$ 187.50	\$ 162.50
								\$ -
Lounge # 102	100	NC	\$ 250.00	\$ 125.00	\$ 62.50		\$ 187.50	\$ 162.50
Gull's Nest	120-180	NC	\$ 250.00	\$ 125.00	\$ 62.50		\$ 187.50	\$ 162.50
Gazebo	12	NC	\$ 85.00	\$ 42.50	\$ 21.25		\$ 63.75	\$ 55.25
University Hill	TBD	NC	\$ 260.00	\$ 130.00	\$ 65.00		\$ 195.00	\$ 169.00
Pergola	25-75	NC	\$ 85.00	\$ 42.50	\$ 21.25		\$ 63.75	\$ 55.25

\* Set up during the academic year for classroom use.

Facility	Capacity	Rates						
				Co-sponsored/Adjunct Users when a registration fee is charged			Non-University Related Events	
		Prepaid Users	Profit (Market Price)	Full Day 50% of Market Price	1/2 Day 25% of Market Price		Non Profit 75% of Market Price	Faculty, Staff, Alumni, and Major Donors 65% of Market Price
			Recovery Cost Only					
<b>THE COMMONS</b>								
Bistro	270	NC	\$ 735.00	\$ 367.50	\$ 183.75		\$ 551.25	\$ 477.75
Dorchester Room	400	NC	\$ 840.00	\$ 420.00	\$ 210.00		\$ 630.00	\$ 546.00
Caroline Room	35-78	NC	\$ 260.00	\$ 130.00	\$ 65.00		\$ 195.00	\$ 169.00
Talbot Room	80	NC	\$ 110.00	\$ 55.00	\$ 27.50		\$ 82.50	\$ 71.50
Somerset Room	82	NC	\$ 110.00	\$ 55.00	\$ 27.50		\$ 82.50	\$ 71.50
Rotunda	75	NC	N/A					
Worcester Room	40-112	NC	\$ 420.00	\$ 210.00	\$ 105.00		\$ 315.00	\$ 273.00
Montgomery Room	26-72	NC	\$ 210.00	\$ 105.00	\$ 52.50		\$ 157.50	\$ 136.50
Frederick Room	24-54	NC	\$ 135.00	\$ 67.50	\$ 33.75		\$ 101.25	\$ 87.75
Calvert Room	16	NC	\$ 110.00	\$ 55.00	\$ 27.50		\$ 82.50	\$ 71.50
<b>Additional fees for Bistro, Dorchester, Talbot and Somerset rooms when used in conjunction with Rotunda.</b>								
<b>AUDITORIA</b>								
Holloway Hall	750	NC	\$ 800.00	\$ 400.00	\$ 200.00		\$ 600.00	\$ 520.00
Caruthers Hall	195	NC	\$ 400.00	\$ 200.00	\$ 100.00		\$ 300.00	\$ 260.00



		Rates						
Facility	Capacity	Prepaid Users		Co-sponsored/Adjunct Users			Non-University Related Events	
			Profit (Market Price)	Full Day 50% of Market Price	1/2 Day 25% of Market Price		Non Profit 75% of Market Price	Faculty, Staff, Alumni, and Major Donors 65% of Market Price
STANDARD CLASSROOMS				Recovery Cost Only				
Single Classroom	25	NC	\$ 75.00	\$ 37.50	\$ 18.75		\$ 56.25	\$ 48.75
Double Classroom	26-50	NC	\$ 85.00	\$ 42.50	\$ 21.25		\$ 63.75	\$ 55.25
CARUTHERS HALL				\$ -	\$ -			\$ -
Lecture Halls 118	55	NC	\$ 100.00	\$ 50.00	\$ 25.00		\$ 75.00	\$ 65.00
Lecture Hall 122	55	NC	\$ 100.00	\$ 50.00	\$ 25.00		\$ 75.00	\$ 65.00
HENSON SCIENCE				\$ -	\$ -			\$ -
Lecture 103	82	NC	\$ 125.00	\$ 62.50	\$ 31.25		\$ 93.75	\$ 81.25
Lecture 243	112	NC	\$ 185.00	\$ 92.50	\$ 46.25		\$ 138.75	\$ 120.25
DEVILBISS HALL								\$ -
Lecture Hall 149	182	NC	\$ 185.00	\$ 92.50	\$ 46.25		\$ 138.75	\$ 120.25
PERDUE SCHOOL								\$ -
Lecture Room 114	55	NC	\$ 100.00	\$ 50.00	\$ 25.00		\$ 75.00	\$ 65.00
Case Study Room 117	27	NC	\$ 75.00	\$ 37.50	\$ 18.75		\$ 56.25	\$ 48.75
Case Study Room 119	55	NC	\$ 100.00	\$ 50.00	\$ 25.00		\$ 75.00	\$ 65.00
FULTON HALL				\$ -				\$ -
Black Box Theatre	50-144	NC	\$ 275.00	\$ 137.50	\$ 68.75		\$ 206.25	\$ 178.75
Lecture Hall 111	75	NC	\$ 125.00	\$ 62.50	\$ 31.25		\$ 93.75	\$ 81.25

		Rates						
Facility	Capacity			Co-sponsored/Adjunct Users			Non-University Related Events	
		Prepaid Users	Profit (Market Price)	Full Day 50% of Market Price	1/2 Day 25% of Market Price		Non Profit 75% of Market Price	Faculty, Staff, Alumni, and Major Donors 65% of Market Price
				Recovery Cost Only				
<b>HOLLOWAY HALL</b>								
Great Hall	200	NC	\$ 175.00	\$ 87.50	\$ 43.75		\$ 131.25	\$ 113.75
Social Room		NC	\$ 150.00	\$ 75.00	\$ 37.50		\$ 112.50	\$ 97.50
<b>MILLER ALUMNI GARDEN</b>								
Garden	50-200	NC	\$ 400.00		N/A		N/A	
<b>SCARBOROUGH LEADERSHIP CENTER</b>								
Board Room 110		NC	\$ 80.00	\$ 40.00	\$ 20.00		\$ 60.00	\$ 52.00
Ritual Room 104		NC	\$ 245.00	\$ 122.50	\$ 61.25		\$ 183.75	\$ 159.25
Classroom 206		NC	\$ 80.00	\$ 40.00	\$ 20.00		\$ 60.00	\$ 52.00
Conference Rm 204		NC	\$ 90.00	\$ 45.00	\$ 22.50		\$ 67.50	\$ 58.50
<b>ATHLETIC AND RECREATIONAL FACILITIES</b>								
Maggs Gym (Main)	2000	NC	\$ 750.00	\$ 375.00	\$ 187.50		\$ 562.50	\$ 487.50
Upper Gym	TBD	NC	\$ 300.00	\$ 150.00	\$ 75.00		\$ 225.00	\$ 195.00
Pool	75	NC						
<b>Weight room, handball courts, training room, locker rooms, etc. - exclusive use by special arrangements only.</b>								
<b>ATHLETIC FIELDS</b>								
Baseball	TBD	NC	\$ 250.00	\$ 125.00	\$ 62.50		\$ 187.50	\$ 162.50
Softball	TBD	NC	\$ 150.00	\$ 75.00	\$ 37.50		\$ 112.50	\$ 97.50
Track	TBD	NC	\$ 350.00	\$ 175.00	\$ 87.50		\$ 262.50	\$ 227.50
Practice	TBD	NC	\$ 150.00	\$ 75.00	\$ 37.50		\$ 112.50	\$ 97.50
Football	2000	NC	\$ 800.00	\$ 400.00	\$ 200.00		\$ 600.00	\$ 520.00

	Rates							
Facility	Capacity	Prepaid Users	Profit (Market Price)	Co-sponsored/Adjunct Users			Non-University Related Events	
				Full Day 50% of Market Price	1/2 Day 25% of Market Price		Non Profit 75% of Market Price	Faculty, Staff, Alumni, and Major Donors 65% of Market Price
				Recovery Cost Only				
SPECIALIZED ATHLETIC FACILITIES								
Tennis Courts	TBD	NC					\$TBD	

Notes:

1. All prices are based on per diem rate. Prices may be adjusted when full conference services are needed, such as housing, food service, or multiple day use of facilities.
2. Prices quoted for classrooms and meeting rooms are based only on the room being used for routine meetings that allow the facility to be used "as is" and require normal custodial and security services.
3. Prices for auditoria use include a cleared, clean stage, and use of house lights and house PA system with one microphone. Any advanced set-up of the facility, such as lighting, sound, etc., shall be in addition to the rental fee. Staff and technical equipment during the activity shall be determined and invoiced separately.
4. The University reserves the right to require supervision by University staff and/or police of its auditoria, gymnasium, and other facilities while in use by off-campus organizations. Salaries for personnel required to supervise the facility or to assist with parking and/or control must be paid by the lessee and will be in addition to rental fees and other assessed charges.
5. The use of Physical Education facilities are normally limited to times when the University is not in session. Specific exceptions may only be made with the approval of the Department of Physical Education and/or Athletics Department. Rental rates for the gymnasia include use of the arena and house PA system only.
6. All prices listed are based on 2002 costs and are subject to change each year.
7. Alcoholic beverages will not be permitted at or around any University facilities without appropriate departmental approval.
8. Rates for Commons indicate exclusive use of the room. The rates do not refer to going through the Marketplace.

Revised 10/2002

<b>Remarks for Use of Facilities</b>
Charge for Wic. Rm. is based on 5 hrs of use. Add't usage shall be charged @ 50.00/hr.
Setup fees additional
Setup fees additional
Setup fees additional

<b>Remarks for Use of Facilities</b>
Rooms in The Commons building are reserved for events where meals and refreshments are served.
Rooms in The Commons building are reserved for events where meals and refreshments are served.
Rooms in The Commons building are reserved for events where meals and refreshments are served.
Rooms in The Commons building are reserved for events where meals and refreshments are served.
Rooms in The Commons building are reserved for events where meals and refreshments are served.
N/A
Rooms in The Commons building are reserved for events where meals and refreshments are served.
Rooms in The Commons building are reserved for events where meals and refreshments are served.
Rooms in The Commons building are reserved for events where meals and refreshments are served.
N/A
See attached notes item 3
A technician is required to be provided by the University @ 15.00/hr; Charge for the auditorium is based on 5 hours of use. Additional usage shall be charged @ \$60.00/hr for HH and \$50.00 for CH.





<b>Remarks for Use of Facilities</b>
See attached item 2
See attached item 2
See attached item 2
See attached item 2
See attached item 2
Technician required - see Item 4

<b>Remarks for Use of Facilities</b>
See attached item 2
Must be used as currently arranged.
Manager required; setup not included
Building Manager required after normal hours - see item #4
Building Manager required after normal hours - see item #4
Building Manager required after normal hours - see item #4
Building Manager required after normal hours - see item #4
Building Manager, Custodial Staff and Security Staff may be required - see item #4
Hourly rate applies; Life Guards provided by SU
Use of the varsity fields includes basic lining, bases, and supervision. Security and/or additional staffing and/or special lining will be an additional charge. Normally the press box or the scoreboard is not available.
Does not include any track/field equipment or press box
Does not include lining or equipment
Does not include lining, equipment, press box or score

<b>Remarks for Use of Facilities</b>
Will be determined as these are not normally available.