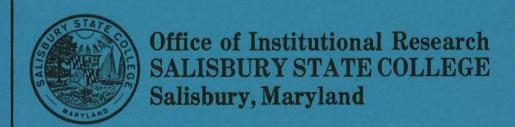
# SALISBURY STATE COLLEGE FACTBOOK 1983-84





#### SALISBURY STATE COLLEGE SALISBURY, MARYLAND 21801

301 - 543-6025

March, 1984

To The Reader:

Many questions are frequently asked of the personnel in the Office of Institutional Research about enrollments, faculty, grades and numerous other subjects, with reference both to the present and the past. Some people simply need an enrollment figure while others might require a more in-depth analysis of data over a period of time, while still others might need an entire research report.

The purpose of this <u>Factbook</u> is to provide a ready source of current information. It is not meant to provide a complete history of Salisbury State College, but to provide a picture of Salisbury State College as it is today, with some reference to the past five years. Hopefully, the information contained in it will be helpful to both employees of the College as well as to persons outside the College who are interested in it.

I hope many of your questions will be answered in this Factbook. Suggestions for improvement in the presentation of the data are welcome.

Linda A. Cashman
Director of Institutional Research

# SALISBURY STATE COLLEGE Salisbury, Maryland 21801 Tel. (301) 543-6000

County: Wicomico
Established: 1925
Enrollment (Fall 1983): 4,488
Undergrad. Tuition and Fees: \$1354
(Fall semester 1983, in-state)

Affiliation: State
Highest Offering: Master's
Program: Liberal arts and
sciences, teacher preparatory,
and professional

#### OFFICERS OF THE COLLEGE:

Thomas E. Bellavance, President

Joel M. Rodney, Vice-President for Academic Affairs

Joseph K. Gilbert, Vice-President for Administration

F. Perry Smith, Jr., Chairman of the Board of Trustees of the State Universities and Colleges of Maryland

#### PROFESSIONAL OR SPECIALIZED ACCREDITATION

American Medical Association Council on Medical Education
Middle States Association of Colleges and Schools
National Accrediting Agency for Clinical Laboratory Sciences
National Association of State Directors of Teacher Education and Certification
National League for Nursing
National Council for Accreditation of Teacher Education
Council of Social Work Education

### SALISBURY STATE COLLEGE PROFILE

- -- Salisbury State College (SSC) offers both a traditional liberal arts curriculum as well as a variety of professional programs.
- -- The College offers 26 majors in a four-year program leading to a Bachelor of Arts, Bachelor of Science, or Bachelor of Social Work degree, and 6 graduate programs leading to the Master of Business Administration degree, the Master of Education degree, the Master of Arts degree in English, history, and psychology, and the Master of Science degree in nursing.
- -- There were 190 full-time faculty members, of which 180 were tenure-track, and 58 part-time faculty in the fall 1983 semester for a full-time equivalent (FTE) of 219 faculty members. About 65% of the faculty have terminal degrees with 60% having doctorates. Sixty-three percent (63%) are tenured. The average length of service at SSC is 9 years.
- -- The College achieved a record enrollment of 4488 students with the fall 1983 semester. About 88% of this total were undergraduate and 22% graduate students. The FTE enrollment for the fall 1983 semester was 3560.
- -- Degrees conferred during the 1982-83 academic year totaled 672: 585 bachelor's and 87 master's.
- -- During the typical fall semester, more than 800 courses are scheduled weekdays from 8:00 a.m. to 10:00 p.m. Full-time matriculated undergraduates generally average a 15 hour credit load per semester.
- -- The College's headcount enrollment has increased 67.8% from ten years ago and 1.4% from five years ago.
- -- Women comprise 57% of the total student body and 55% of the full-time undergraduates. Blacks and other ethnic minorities constitute 8.5% of the student body.
- -- During the fall 1983 semester, 15% of the full-time undergraduates were from out-of-state. Almost 40% of the matriculated full-time undergraduates were housed in dormitories on campus. The median age for all students is 21.

### SUCCION STATE TANDELINE

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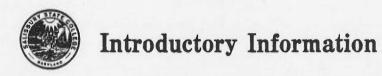
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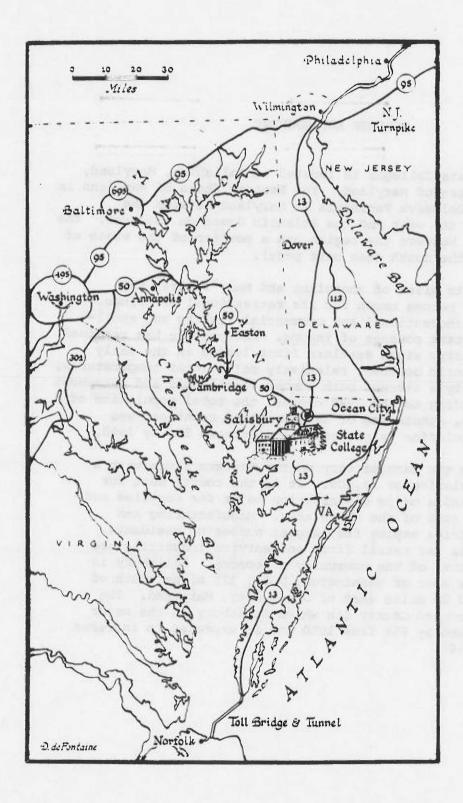
introductory Information

#### COLLEGE ENVIRONMENT

Salisbury State Colleges is located in Salisbury, Maryland, on the Eastern Shore of Maryland. The Eastern Shore of Maryland is that part of the Delmarva Peninsula in Maryland between the Chesapeake Bay on the west and the Atlantic Ocean on the east. The state of Delaware borders the region and a portion of the state of Virginia lies to the south (see next page).

Because of its miles of shoreline and many rivers, the Eastern Shore has become known for its recreational offerings. Tourism and both recreational and commercial fishing and shell-fishing are important sources of income. Agriculture has remained an important industry since settlers first landed in the early 1600's. The Atlantic beaches, relatively mild winter temperatures, and relaxed lifestyle attract both summer vacationers and permanent residents. According to the 1980 census, the total population of the Eastern Shore, consisting of nine Maryland counties, was 296,620. The population is projected to increase 10% by 1990.

Salisbury is the largest city on the Eastern Shore with a metropolitan population of 38,000. It is the county seat for Wicomico County and a major distribution point for supplies and materials to the rest of the Shore area. Manufacturing and processing industries employ the largest number of residents, but both wholesale and retail firms and service industries are important components of the community's economy. Salisbury is located 115 miles east of Washington, D.C., 125 miles south of Philadelphia, and 30 miles east of Ocean City, Maryland. The population of Wicomico County (in which Salisbury is the major city) has increased by 63% from 1950 and is expected to increase another 25% by 1990.



Salisbury
State
College
and
the
Eastern
Shore

#### HISTORY OF THE COLLEGE

In 1922, the Maryland State Legislature established a commission to determine a location for a two-year normal school on the Eastern Shore of Maryland. A site at Salisbury was selected by the commission and the institution was opened in September, 1925.

The school offered a two-year course for the preparation of elementary school teachers until 1931 when the program was expanded to three years. In 1934, the course of studies was again expanded to four years and in 1935, by action of the Legislature, the College was authorized to grant the bachelor of science degree and to change its name to the State Teachers College at Salisbury.

In 1947, expansion of the teacher preparation program occurred to include the junior high school level. In 1960, the program was expanded to include teacher preparation for the senior high school level and the establishment of a four-year program in the arts and sciences, with majors in several academic fields, leading to the bachelor of arts and the bachelor of science degrees. In 1962, the State Board of Trustees approved a graduate program leading to the master of education degree.

By legislative action, the five state teachers colleges in Maryland became state colleges in 1963, with the word "teachers" deleted from the name, and a new board of trustees was established known as the Board of Trustees of the State Colleges. Under the jurisdiction of this governing board, the major emphasis was placed on the development of the College's undergraduate program, with majors in the arts and sciences as well as professional preparation leading to teacher certification.

Since 1963, the College has expanded rapidly and presently offers 26 undergraduate majors including professional programs in business administration, social work, medical technology, and nursing, in addition to curricula in education and the arts and sciences. In 1971, a program leading to the master of arts degree in history was approved; in 1974, a master of arts degree in English was approved; and in 1975, a master of arts degree in psychology was established. Most recently, graduate programs leading to a master's of business administration and a master's in nursing were added in 1982.

Salisbury State College is the largest higher education institution on the Eastern Shore of Maryland with an enrollment of approximately 3,300 F.T.E. students. As an integral part of the public system of higher education in the state, the College is supported by appropriations authorized by the State Legislature.

# BOARD OF TRUSTEES OF THE STATE UNIVERSITIES AND COLLEGES 16 Francis Street Annapolis, Maryland 21401

The Board of Trustees of the State Universities and Colleges has responsibility for the direction and control of the following public universities and colleges of the State: Bowie State College, Coppin State College, Frostburg State College, Salisbury State College, Towson State University, and the University of Baltimore (designated as an upper division academic institution).

#### Chairman:

Mr. F. Perry Smith, Jr. Cumberland, Md. 21502 (1988)\*

#### Vice-Chairman:

Mr. James K. Archibald Baltimore, Md. 21201 (1988)

#### Members:

Dr. Edgar F. Berman (M.D.) Lutherville, Md. 21093 (1986)

Brig. Gen. George M. Brooks Baltimore, Md. 21216 (1985)

Mr. J. Henry Butta Harwood, Md. 20776 (1988)

Mr. Albert W. Dunn Cumberland, Md. 21502 (1984)

Mrs. Evelyn Fox Salisbury, Md. 21801 (1984)

Mr. John R. Hargreaves Denton, Md. 21629 (1987)

Dr. Wendell M. Holloway Potomac, Md. 20854 (1985) Dr. Mary R. Hovet Columbia, Md. 21046 (1986)

Mrs. Ann R. Hull Takoma Park, Md. 20912 (1987)

Mr. Wesley P. Johnson Glen Arm, Md. 21057 (1987)

Dr. James A. Sensenbaugh Frederick, Md. 21701 (1986)

Mr. Eugene J. Zander Silver Spring, Md. 20902 (1985)

#### Student Member

Mr. Gerard Moore Baltimore, Md. 21215 (1983-84)

#### Executive Director

Dr. Jean E. Spencer 16 Francis Street Annapolis, Md. 21401

<sup>\*</sup>Term expiration date.

#### SALISBURY STATE COLLEGE BOARD OF VISITORS

The duties and responsibilities of the Board of Visitors are as follows:

- Assist the president in the determination of the goals of the university/college and in the evaluation of progress toward such goals;
- Review budget proposals as developed by the president, and make recommendations and advise and assist in the preparation of the annual budget;
- Advise and assist the president in the development of university/college facilities;
- 4. Assist in the conduct and development of community related programs; and
- Assume leadership in the development of community and private support for the university/college.

#### Chairman:

Mr. Nolan C. Owens Salisbury, Md. (1985)\*

#### Members

Mr. Richard Bernstein Salisbury, Md. (1987)

Mr. Robert Cochrane St. Michaels, Md. (1984)

Mr. William E. Dykes Crisfield, Md. (1986)

Mr. William C. Evans Salisbury, Md. (1984) Mr. W. Ladd Johnson Cambridge, Md. (1983)

Mrs. Mathilde D. Hopkins Snow Hill, Md. (1984)

Dr. A. Nayland Page Salisbury, Md. (1984)

Student Member:

Mr. Ray Chin (1984)

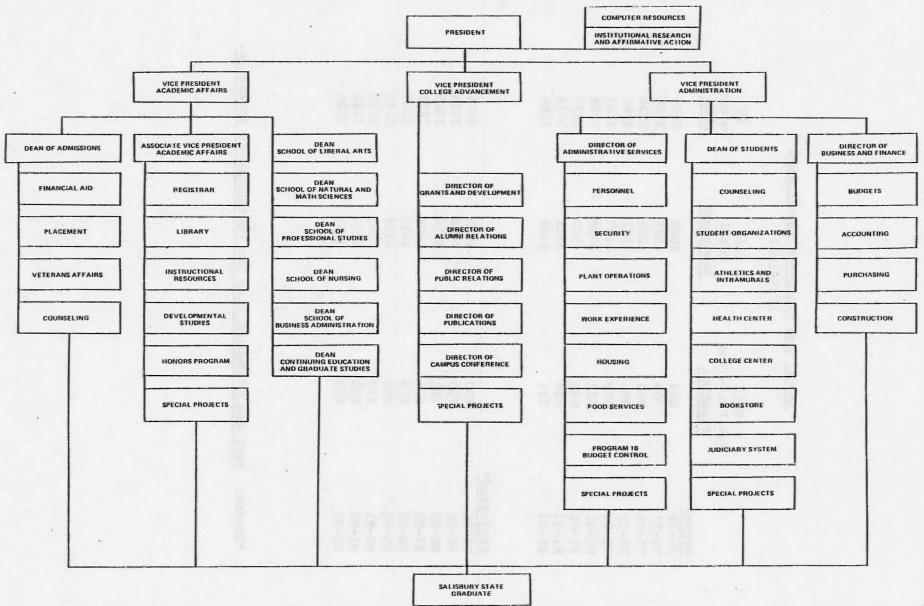
<sup>\*</sup>Term expiration date.

#### THE COLLEGE MISSION STATEMENT

- 1. The faculty and administration of Salisbury State College accept the responsibility to foster in our students an ability to obtain, understand and accurately assess information and ideas, to think reasonably and independently, and to speak and write intelligently and effectively.
- 2. In order to give focus and direction to the students' course of study, the College is committed to introducing them to a system of ideas about the nature of man, the universe, and the world created by art and thought. To this end, the College offers as the cornerstone of learning an integrated curriculum which examines the salient ideas in the humanities, social sciences, natural sciences and mathematics. This curriculum serves both as the foundation for more specialized study and as the source for a set of convictions which can guide the conduct of their lives.
- 3. Furthermore, what we teach and how we teach ought to foster in our students a disposition for responsible conduct. Specifically, we must encourage attitudes of integrity and fairness, respect for others, dedication to the pursuit of truth, and the courage both to uphold and to challenge one's own convictions. These attitudes should instill in our students a desire to do things well, to sustain rather than disparage high principles, and to participate as informed, committed citizens in the public forum.
- 4. The College also assumes the responsibility to prepare students to work confidently and effectively in their chosen careers; to this end it provides practicable counselling and a number of professional and technical degree programs. Career preparation is not the exclusive province of such programs, however; certain attributes—the power to think clearly, judge soundly, and communicate effectively, the ability to interact with people in a productive and considerate way, and the capacity to adapt and learn in new and unfamiliar situations—must be learned in all courses. And, most important, our graduates should be instilled with a spirit of dedication to their vocations and a sense of service to society.
- 5. The College recognizes that the students have needs and interests that go beyond the scope of academic life, and it therefore provides additional services and sponsors extra and co-curricular activities which are consistent with the goals and purposes of the institution. Services that support the physical and mental health of the students, and activities such as student government, athletics and cultural events that enhance their lives are sponsored by the College as necessary components of the education of the whole person.
- 6. Finally, we recognize the important contribution that the College and its faculty make to the surrounding community. Use of College faculty and facilities in lecture programs, seminars and the like—so long as these activities do not detract from the primary task of educating our students—merit our encouragement and support.

#### SALISBURY STATE COLLEGE

### ORGANIZATIONAL CHART 1983-84 ACADEMIC YEAR



NOTE: This chart reflects a new organizational structure by which twenty-two academic departments will be subordinated under five schools, each headed by a dean, by the end of the spring 1984 semester.

### ACTUAL AND PROJECTED ENROLLMENTS 1975-1993

	Fall New Full-Time Freshmen	Fall Total Headcount	FY Budget FTES
Actual	CC 4	2040	2066
75-76	664	3840	2866
76-77	769	4107	3018
77-78	856	4299	3238
78-79	688	4361	3296
79-80	654	4427	3367
80-81	622	4318	3296
81-82	620	4349	3293
82-83	659	4341	3326
83-84	721	4488	3385
Projected*			
84-85	700	4515	3316
85-86	700	4416	3309
86-87	700	4416	3309
87-88	675	4404	3300
88-89	675	4404	3300
89-90	650	4364	3270
90-91	650	4351	3260
91-92	650	4324	3240
92-93	650	4297	3220

\*Source: Maryland Statewide Plan for Postsecondary Education.

## STUDENT/FACULTY RATIOS AND CREDIT HOUR/FACULTY RATIOS FY 1979-1983

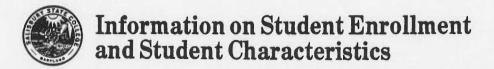
			Fiscal Yea	r	
	1979	1980	1981	1982	1983
FTE Students	3296	3367	3296	3293	3326
Credit Hours	97,469	99,884	97,762	97,762	98,983
Full-Time Faculty	177.0	183.0	183.0	181.0	178.0
Part-Time Faculty	28.7	25.0	23.5	27.0	29.0
FTE Faculty	205.7	208.0	206.5	208.0	207.0
Stud./Fac. Ratio*	16.0:1	16.2:1	16.0:1	15.8:1	16.1:1
Cr.Hr./Fac. Ratio*	474:1	480:1	473:1	470:1	478:1

Source: The Maryland State Budget, FY 1982-FY 1985, for Salisbury State College.

<sup>\*</sup>Includes nursing faculty and students.

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Information on Student Envolument and Student Characteristics

#### HEADCOUNT ENROLLMENT BY CLASS

#### Fall 1983 Semester

### Headcount

Classification	Full-Time	Part-Time	Total
Freshmen	1045	90	1135
Sophomores	752	96	848
Juniors	703	110	813
Seniors	488	154	642
Subtotal	2988	450	3438
Specials	68	464	_532
Total Undergrads.	3056	914	3970
Graduate	33	485	_518
GRAND TOTAL	3089	1399	4488

### HEADCOUNT ENROLLMENT BY CLASSIFICATION AND SEX Fall 1979 to Fall 1983

						% Increase
	Fall 1979	Fall 1980	Fall 1981	Fall 1982	Fall 1983	(Decrease) 1979 to 1983
Full-Time Undergrads.						
Male Female	1332 1612	1282 1597	1289 1623	1299 1689	1370 1686	2.9%
Subtotal	2944	2879	2912	2988	3056	3.8
Part-Time Undergrads.						
Male Female Subtotal	368 519 887	329 487 816	360 508 868	355 498 853	373 541 914	1.4 4.2 3.0
Full-Time Graduate						
Male Female Subtotal	18 26 44	22 18 40	19 24 43	20 24 44	8 25 33	(55.6) (3.8) (22.7)
Part-Time Graduate						
Male Female Subtotal	154 398 552	167 416 583	163 363 526	135 321 456	160 325 485	3.9 (18.3) (12.1)
GRAND TOTAL						
Male Female Total	1872 2555 4427	1800 2518 4318	1831 2518 4349	1809 2532 4341	1911 2577 4488	2.1 .9 1.4

# NUMBER OF UNDERGRADUATE AND GRADUATE STUDENTS BY ETHNIC BACKGROUND Fall 1979 to Fall 1983

					0.000	% Increase (Decrease)
Undergraduate	1979	1980	1981	1982	1983	1979-1983
Black	340	323	319	272	273	(19.7)%
American Indian	12	10	12	12	12	0
Asian	20	18	30	2,2	17	(15.0)
Hispanic	14	20	17	18	17	21.4
White	3402	3277	3359	3479	3578	5.2
Foreign	23	17	17	16	13	(43.5)
Other/Unknown	20	30	26	22	60	200.0
Subtotal	3831	3695	3780	3841	3970	3.6
Graduate						
Black	90	96	69	64	54	(40.0)
American Indian	2	2	0	0	1	(50.0)
Asian	2	2	3	1	0	(100.0)
Hispanic	3	3	1	0	0	(100.0)
White	497	518	496	434	463	(6.8)
Foreign	1	1	0	0	0	(100.0)
Other/Unknown	1	1	0	1	0	(100.0)
Subtotal	596	623	569	500	518	(13.1)
Total						
Black	430	419	388	336	327	(24.0)
American Indian	14	12	12	12	13	(7.1)
Asian	22	20	33	23	17	(22.7)
Hispanic	17	23	18	18	17	0
White	3899	3795	3855	3913	4041	3.6
Foreign	24	18	17	16	13	(45.8)
Other /Unknown	21	31_	26	23	60	185.7
Total	4427	4318	4349	4341	4488	1.4

#### NUMBER OF UNDERGRADUATE AND GRADUATE STUDENTS BY AGE

Fa	11 1979	to Fall	1983		% Increase
Fall 1979	Fall 1980	Fall 1981	Fall 1982	Fall 1983	(Decrease) 1979 to 1983
1291	1169	1249	1336	1346	4.3%
1828	1804	1797	1760	1845	.9
296	291	309	310	322	8.8
197	208	206	187	192	(2.5)
98	101	101	132	128	30.6
121	122	118	116	137	13.2
3831	3695	3780	3841	3970	3.6
0	0	0	0	0	0
77	67	65	58	62	(19.5)
208	229	188	163	140	(32.7)
139	136	139	138	147	5.8
81	79	88	67	87	7.4
91	112	89	74	82	(9.9)
596	623	569	500	518	(13.1)
1291	1169	1249	1336	1346	4.3
1905	1871	1862	1818	1907	.1
504	520	497	473	462	(8.3)
336	344	345	325	339	•9
179	180	189	199	215	20.1
212	234	207	190	219	3.3
4427	4318	4349	4341	4488	1.4
	Fall 1979  1291 1828 296 197 98 121 3831  0 77 208 139 81 91 596  1291 1905 504 336 179 212	Fall Fall 1979 1980  1291 1169 1828 1804 296 291 197 208 98 101 121 122 3831 3695   0 0 77 67 208 229 139 136 81 79 91 112 596 623  1291 1169 1905 1871 504 520 336 344 179 180 212 234	Fall       Fall       Fall       1980         1291       1169       1249         1828       1804       1797         296       291       309         197       208       206         98       101       101         121       122       118         3831       3695       3780         0       0       0         77       67       65         208       229       188         139       136       139         81       79       88         91       112       89         596       623       569         1291       1169       1249         1905       1871       1862         504       520       497         336       344       345         179       180       189         212       234       207	1979     1980     1981     1982       1291     1169     1249     1336       1828     1,804     1797     1760       296     291     309     310       197     208     206     187       98     101     101     132       121     122     118     116       3831     3695     3780     3841       0     0     0     0       77     67     65     58       208     229     188     163       139     136     139     138       81     79     88     67       91     112     89     74       596     623     569     500       1291     1169     1249     1336       1905     1871     1862     1818       504     520     497     473       336     344     345     325       179     180     189     199       212     234     207     190	Fall       Fall       Fall       Fall       Fall       J982       1983         1291       1169       1249       1336       1346         1828       1804       1797       1760       1845         296       291       309       310       322         197       208       206       187       192         98       101       101       132       128         121       122       118       116       137         3831       3695       3780       3841       3970         0       0       0       0       0       0         77       67       65       58       62         208       229       188       163       140         139       136       139       138       147         81       79       88       67       87         91       112       89       74       82         596       623       569       500       518         1291       1169       1249       1336       1346         1905       1871       1862       1818       1907         504

### NUMBER OF FULL-TIME UNDERGRADUATES BY COUNTY OF RESIDENCE

#### Fall 1979 to Fall 1983

MADVI AND COUNTIES	Fall 1979	Fall	Fall 1981	Fall 1982	Fall 1983
MARYLAND COUNTIES	1979	1980	1981	1962	1963
Eastern Shore Counties					
Caroline	52	55	56	58	58
Cecil	73	63	44	46	59
Kent	24	19	26	28	29
Queen Anne's	26	37	43	41	43
Talbot	54	44	61	57	60
Dorchester	148	119	116	121	102
Wicomico	668	672	724	733	703
Somerset	97	103	84	77	75
Worcester	250	253	249	264	229
Subtotal	1392	1365	1403	1425	1358
p i					
Western Shore Counties					
Allegany	5	5	4	4	6
Anne Arundel	190	181	187	185	195
Baltimore	201	197	183	164	170
Baltimore City	40	39	33	29	25
Calvert	17	25	30	23	19
Carroll	44	38	37	40	39
Charles	26	34	28	34	40
Frederick	21	24	35	41	43
Garrett	0	1	0	0	0
Harford	81	65	55	72	75
Howard	57	59	56	67	73
Montgomery	176	189	191	185	210
Prince George's	238	250	287	272	269
St. Mary's	22	23	29	34	36
Washington	12	16	13	22	23
Subtotal	1130	1146	1168	1172	1223
Unknown County	3	1	0	• 0	2
Total Maryland Residents	2525	2512	2571	2597	2583
Out-of-State	404	354	328	381	463
Foreign Countries	14	12	12	9	10
Unknown Residence	1	1	1	1	0
Total Nonresidents	419	367	341	391	473
GRAND TOTAL	2944	2879	2912	2988	3056

NUMBER OF TOTAL STUDENTS BY STATE Fall 1979 to Fall 1983

<u>State</u>	Fall 1979	Fall 1980	Fall 1981	Fall 1982	Fall 1983
Alabama	0	0	0	0	0
Alaska	o	1	ı	1	1
Arizona	0	0	0	0	0
Arkansas	0	0	0	0	0
California	2	1	1	0	0
Colorado	0	0	0	0	1
Connecticut	1	1	0	5	7
Delaware	456	422	355	360	358
District of Columbia	12	9	6	6	6
Florida	1	3	6	1	3
Georgia	1	0	0	0	0
Hawaii	0	0	0	0	0
Idaho	1	0	0	0	0
Illinois	1	0	0	1	0
Indiana	0	0	0	0	0
Iowa	0	0	0	0	0
Kansas	0	0	0	0	0
Kentucky	0	0	0	0	0
Louisiana	0	0	0	0	0
Maine	1	0	0	0	0
Maryland	3741	3699	3796	3763	3834
Massachusetts	0	0	1	0	0
Michigan	0	0	0	0	1
Minnesota	0	1	0	0	0
Mississippi	0	0	1	0	0
Missouri	0	0	1	1	0
Montana	0	0	0	0	0
Nebraska	0	0	0	0	0
Nevada	0	0	0	0	0
New Hampshire	1	0	0	0	0
New Jersey	39	28	32	49	77
New Mexico	0	0	0	0	meaning 1
New York	20	. 18	19	15	34
North Carolina	2	2	3	2	4
North Dakota	0	0	0	0	0
Ohio	0	0	1	0	0
Oklahoma	0	0	0	0	0
Oregon	0	0	0	0	0
Pennsylvania	18	14	13	18	37
Rhode Island	0	0	0	1	1
South Carolina	0	0	1	1	1
South Dakota	0	0	0	1	0
Tennessee	1	1	0	0	0
Texas	0	0	0	0	0
Utah	2	1	0	0	0
Vermont	1	3	0	0	0

	Fall	Fall	Fall	Fall	Fall
State	1979	1980	1981	1982	1983
Virginia	97	92	93	97	107
Washington	0	1	0	0	0
West Virginia	2	1	3	1	1
Wisconsin	1	0	0	0	0
Wyoming	0	0	0	0	0
American Samoa	0	0	0	0	0
Canal Zone	0	0	0	0	0
Guam	0	1	1	1	1
Puerto Rico	0	0	0	0	0
Trust Territories Pacific Islands	1981 1 98	0	0	0	0
Virgin Islands	0	0	0	0	0
Foreign Countries	24	18	17	16	13
Unknown State	1	1	1	1	0
TOTAL	4427	4318	4352	4341	4488

# NUMBER OF GRADUATE STUDENTS BY STATE (FULL- AND PART-TIME)

#### Fall 1979 to Fall 1983

	Fall	Fall	Fall	Fall	Fall
State*	1979	1980	1981	1982	1983
Delaware	129	131	100	82	73
District of Columbia		1			
Maryland	444	470	454	403	426
New Jersey	3	***	-		1
New York		2	1	1000 ptote	1
Pennsylvania	100 000	1	-	1	1
South Carolina	man cons.		1		NO 660
Virginia	18	17	13	14	16
Wisconsin	1			W60 (000	***
Foreign Countries	1	1	160 400		
TOTAL	596	623	569	500	518

<sup>\*</sup>Includes only those states from which graduate students were residents.

#### SUMMARY OF STUDENT CHARACTERISTICS Fall 1979 to Fall 1983 (Based on previous data)

	1979	1983
SEX - Undergraduate		
Male Female	44% 56%	44% 56%
SEX - Graduate		
Male Female	29% 71%	32% 68%
	710	00%
ETHNICITY - Undergraduate		
Black	9%	7%
White	89%	90%
Other/Unknown	2%	3%
ETHNICITY - Graduate		
Black	15%	10%
White	83%	89%
Other/Unknown	2%	1%
AGE - Undergraduate		
24 and under	81%	80%
25 and over	19%	20%
AGE - Graduate		
24 and under	13%	12%
25 and over	87%	88%
RESIDENCE - Full-Time Undergraduates		
In-State	86%	85%
Out-of-State (incl. foreign)	14%	15%
RESIDENCE - Graduate		
In-State	75%	82%
Out-of-State	25%	18%

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## Information on Academic Disciplines



#### SUMMARY OF ACADEMIC PROGRAMS AND SERVICES

#### Undergraduate Majors

Art

Biology

Business Administration

Chemistry

Communication Arts

Economics

Elementary Education

English French

Geography History

Leisure Studies Liberal Studies Mathematics

Medical Technology

Nursing Philosophy

Physical Education

Physical Science Political Science

Psychology

Respiratory Therapy

Social Science Social Work Sociology

Spanish

#### Graduate Programs

Business Administration

Education English

History Nursing Psychology

#### Cooperative Programs

Credit Exchange Program with UMES (University of Maryland,

Eastern Shore)

Cooperative program with Maryland state colleges and universities

Dual Degree Engineering Program with University of Maryland (College Park), Old Dominion (Va.) or Widener University (Pa.)

#### Pre-Professional Programs

Pre-dental

Pre-medical

Pre-engineering

Pre-veterinary

Pre-law

#### Academic Services

Honors Program

Faculty Advisory System College Orientation Seminars

Developmental Studies

Reading Center Writing Center Math Center

#### Office of Continuing Education

Evening program Extension courses Non-credit courses TV and newspaper courses Community Service Institute Summer session Winter term Institute for Retired Persons

#### Student Services

Counseling Services Health Center Career Planning Job Placement Residence Life Honoraries

College Center Bookstore Intercollegiate Athletics Intramural Recreation Public Safety Students Clubs and Organizations

#### ENROLLMENTS IN UNDERGRADUATE AND GRADUATE DEGREE PROGRAMS Fall 1979 to Fall 1983

	% Increase					
	Fall 1979	Fall 1980	Fall 1981	Fall 1982	Fall 1983	(Decrease) 1979 to 1983
Undergraduate						
Art				54	62	max max
Biology	139	116	122	138	125	(10.1)
Bus. Admin.	643	672	691	656	666	3.6
Chemistry	18	10	14	21	22	22.2
Comm. Arts	118	129	141	165	189	60.2
Economics	6	6	6	5	6	0
Elem. Ed.	237	216	197	187	187	(21.1)
English	57	63	50	54	46	(19.3)
French	9	8	6	8	8	(11.1)
Geography	54	55	52	72	56	3.7
History	48	44	38	51	45	(6.3)
Leisure St.	68	81	51	51	39	(42.6)
Liberal St.	228	251	288	374	374	64.0
Math	59	50	69	70	51	(13.6)
Medical Technology	64	73	73	71	66	3.1
Nursing	99	163	175	176	200	102.0
Philosophy	6	14	18	11	12	100.0
Physical Ed.	128	121	105	94	82	(35.9)
Physical Sc.	5	4	7	4	31	520.0
Political Sc.	100 MM			1	51	
Pre-Engineering	11	20	20	11	16	45.5
Pre-Nursing	151	101	153	197	214	41.7
Psychology	155	139	122	142	149	(3.9)
Respiratory Therapy				15	38	
Social Science	19	22	19	7	10	(47.4)
Social Work	152	155	1.37	104	86	(43.4)
Sociology	32	34	31	34	37	15.6
Spanish	. 3	4	2	5	12	300.0
Undeclared	748	652	601	490	558	(25.4)
Total	3257	3203	3188	3268	3438	5.6
Graduate						
Bus. Admin.	***			42	52	
Education	376	361	308	247	246	(34.6)
English	12	9	10	8	9	(25.0)
History	9	12	10	10	8	(11.1)
Nursing			60.00	10	7	000 MGD
Psychology	23	17	27		35	52.1
Total	420	399	355	346	357	(15.0)

#### NUMBER OF DEGREES AWARDED BY DISCIPLINE\* A.Y. 1978-79 to 1982-83

% Increase (Decrease) 1982-83 1978/79-82/83 1978-79 1979-80 1980-81 1981-82 Bachelor (14.3)% Biology (9.1)Bus. Admin. (26.8)Elem. Ed. Phys. Ed. (23.1)Art -French (100.0)Spanish Med. Tech. 50.0 English Comm. Arts 500.0 50.0 Math Chemistry 26.9 Psychology Social Science (33.3)Economics 100.0 History (23.1)Geography 61.5 Political Sc. --Sociology (61.5)Liberal Studies 2.2 (34.7)Social Work Philosophy 100.0 Leisure Studies 170.0 Nursing 152.6 TOTAL 11.4 Master's Education (22.5)English (50.0)History (20.0)Psychology (50.0)TOTAL (24.3)

<sup>\*</sup>For students majoring in two disciplines, only one has been included in these figures.

## ANALYSIS OF MAJORS AND DEGREES AWARDED 1979 to 1983

	% of Tot	al Majors	% of motal D	egrees Awarded
Undergraduate	Fall	Fall	s of local D	egrees Awarded
	RESTER S		1978-79	1982-83
Discipline	1979	1983	1978-19	1982-83
Art	8 ano	1.8%	es ess %	1.0%
Biology	4.3	3.6	6.7	5.1
Business Admin.	19.7	19.4	23.0	18.8
Chemistry	.6	.6	.6	•5
Communication Arts	3.6	5.5	1.3	7.2
Economics	. 2	.2	.2	.3
Elem. Ed.	7.3	5.4	10.7	7.0
English	1.7	1.3	2.9	2.6
French	.3	. 2	.4	0.0
Geography	1.7	1.6	2.5	3.6
History	1.5	1.3	2.5	1.7
Leisure Studies	2.1	1.1	1.9	4.6
Liberal Studies	6.9	10.9	1.7.2	15.9
Mathematics	1.8	1.5	1.1	1.5
Medical Technology	2.0	1.9	1.9	2.6
Nursing	7.6	12.1	3.6	8.2
Philosophy	.2	.4	.6	1.0
Physical Educ.	3.9	2.4	5.0	3.4
Physical Science	.2	.9	N/A	N/A
Political Science		1.5		1.9
Pre-Engineering	.3	.5	N/A	N/A
Psychology	4.8	4.3	4.9	5.6
Respiratory Therapy	****	1.1		ere ton
Social Science	.6	.3	1.2	.7
Social Work	4.7	2.5	9.3	5.5
Sociology	1.0	1.1	2.5	.9
Spanish	.1	.4	0.0	.4
Undeclared	22.9	16.2	N/A	N/A
Total	100.0	100.0	100.0	100.0
Graduate				
Discipline				
Business Admin.	%	14.6%	- a %	%
Education	89.4	68.9	88.6	90.8
English	2.9	2.5	3.5	2.3
History	2.2	2.2	4.4	4.6
Nursing		2.0		
Psychology	5.5			2 2
	5.5	9.8	3.5	2.3

### NUMBER OF STUDENT CREDIT HOURS BY DISCIPLINE Fall 1979 to Fall 1983

						% Increase
	Fall	Fall	Fall	Fall	Fall	(Decrease)
	1979	1980	1981	1982	1983	1979 to 1983*
Art	1470	1341	1461	1236	1422	
Art Education	1470	1241	1401	24	48	
Biology	3973	4017	3864	3761	3922	(1.3)
Business Admin.			4120	4411	4337	(10.6)
	4850	4443				
Economics	1251	1182	1023	1005	1059	(15.3)
Communication Arts	2243	2125	2311	2145	2426	8.2
Education, Gen.	4171	4043	3502	1841	1818	49 1000
Elementary Ed.	P	-	-	993	900	edil direct
Secondary Ed.	-	-	1.5	291	273	
English	4883	4560	4646	4584	4269	(12.6)
General Studies	769	1577	1133	1498	1028	33.7
Geography	1689	1741	1971	2153	1969	16.6
History	4002	3489	3279	3933	4323	8.0
Political Science	1221	759	948	1017	930	(23.8)
Social Science	3	0	0	3	0	(100.0)
Leisure Studies	266	352	249	222	291	9.4
Math	3756	4236	3470	3458	3441	-
Computer Science	_		1556	2033	2104	
Medical Tech.	306	442	399	441	239	(21.9)
Military Sc.	39	62	79	131	165	323.1
Modern Language	180	45	45	51	90	(50.0)
French	201	218	280	254	288	43.3
German	135	119	95	95	97	(28.1)
Spanish	439	475	405	416	446	1.6
Music	1434		1020	764	679	
	1434	1193				3001
Music Education	_	-		30	12	
Music Applied	-		-	166	310	May May T
Nursing	1256	1158	1317	1468	1736	38.2
Philosophy	981	1119	1212	1185	956	(2.5)
Physical Ed.	1944	1979	1946	1975	2176	11.9
Health	207	168	240	224	52	(74.9)
Physical Science	663	0	0	0	0	and the same
Physics	318	543	669	630	868	173.0
Chemistry	1188	1300	1610	1827	1905	60.4
Geology	271	324	189	0	144	(46.9)
Psychology	4570	4522	4737	4431	4420	(3.3)
Respiratory Ther.	-	-	-	21	244	-
Social Work	1224	1241	1191	1013	725	(40.8)
Sociology	1890	1773	1884	1902	1905	.8
Devel. Reading	-		_		228	-
Devel. Writing	_		_		153	
Devel. Math	_	_	_		96	
Orientation					249	
OTTELLCUCTOLL			By Marie W	10 <u>10 10 10 10 10 10 10 10 10 10 10 10 10 1</u>		\$10 m
Total	51793	50546	50851	51632	52743	1.8

<sup>\*</sup>Note: The percentage increase (or decrease) has <u>not</u> been calculated for (1) those disciplines that have been added within the past five years; and (2) those disciplines that have been split into one or more disciplines (e.g., math and computer science).

### PERCENTAGE OF TOTAL EVENING STUDENT CREDIT HOURS (AFTER 5:00 P.M.) BY DISCIPLINE

		Fall 1979	Fall 1980	Fall 1981	Fall 1982	Fall 1983
0401	Biology	4.3%	10.6%	4.8%	1.9%	3.6%
0506	Business Admin.	29.1	21.5	19.5	22.5	22.0
0701	Computer Science			21.9	29.8	32.7
0801	Education*	29.8	32.9	35.4	39.2	40.1
0835	Physical Ed.	10.9	14.0	10.9	8.9	13.7
1002	Art	23.1	17.7	17.2	16.0	15.4
1002	Music**	14.2	15.1	12.1	10.9	16.9
1101	Modern Lang.	0		0	0	0
1101	French	0	0	0	0	Ó
1102		0	0	0	0	0
	German		0			
1105	Spanish	0	0	0	0	14.8
1201	Health	0	0	0	0	0
1203	Nursing	4.1	4.5	10.4	11.8	22.2
1223	Medical Tech.	6.5	3.8	0	0	0
1297	Respiratory Therapy				0	0
1501	English	9.0	16.3	9.7	14.3	13.8
1509	Philosophy	4.6	10.5	12.6	8.4	0
1597	Communication Arts	5.4	3.1	3.9	5.6	4.7
1701	Math	16.2	16.7	16.6	26.9	19.8
1801	Military Science	0	0	0	0	0
1901	Physical Science	19.9	0	0	0	0
1902	Physics	0	0	27.8	0	14.5
1905	Chemistry	0	5.1	0	10.7	0
1914	Geology	0	0	0	0	0
2001	Psychology	25.0	20.4	24.2	17.9	19.0
2104	Social Work	24.5	39.2	23.7	37.3	28.6
2201	Social Science	0	0	0	0	0
2204	Economics	16.3	25.1	15.5	20.9	24.1
2205	History	6.2	5.6	7.6	4.6	4.4
2206	Geography	12.3	7.2	3.8	3.3	7.6
2207	Political Science	11.1	15.0	14.2	3.0	5.5
2208	Sociology	18.1	15.6	24.8	15.9	19.4
4901	General Studies	17.9	18.1	10.5	15.6	14.7
4993	Leisure Studies	9.0	19.9	9.6	33.8	27.8
						27.00
	TOTAL	14.9	15.7	14.6	15.1	15.1

<sup>\*</sup> Includes elementary and secondary education courses.

<sup>\*\*</sup>Includes music-applied courses.

### AVERAGE FACULTY WORKLOAD IN STUDENT CREDIT HOURS BY DISCIPLINE Fall 1983

	Student (	redit Hou	s by Course	Level		
	Lower	Upper	Graduate	Total	Faculty	SCH/Fac
Discipline	(100-200)	(300-400)	(400G-600)	SCH	FTE	FTE
Biology	3261	632	29	3922	12.98	302
Bus. Admin.	1119	3002	216	4337	15.50	280
Computer Sc.	1648	453	3	2104	6.66	316
Education	0	786	1032	1818	9.58	190
Elem. Ed.	0	834	66	900	2.83	318
Sec. Ed.	0	213	60	273	1.87	146
Phys. Ed.	1846	330	0	2176	8.71	250
Art	1068	387	15	1470	6.75	218
Music-Applied	201	103	6	310	3.71	84
Music-Gen.	594	49	48	691	3.75	184
Mod. Lang.	0	90	0	90	.25	360
French	224	64	0	288	1.38	209
German	88	9	0	97	.50	194
Spanish	371	75	0	446	2.25	198
Health	52	0	0	52	.17	306
Nursing	0	1704	32	1736	19.25	90
Med. Tech.	0	239	0	239	2.00	120
Resp. Therapy	0	244	0	244	2.41	101
English	3288	942	39	4269	14.41	296
Philosophy	756	200	0	956	2.75	348
Comm. Arts	2081	342	3	2426	9.33	260
Math	3217	221	3	3441	11.16	308
Physics	728	140	0	868	3.00	289
Chemistry	1794	111	0	1905	6.03	316
Geology	144	0	0	144	.33	436
Psychology	1719	2425	276	4420	10.25	431
Social Work	147	569	9	725	3.25	223
Economics	777	282	0	1059	3.50	303
History	3789	498	36	4323	9.67	447
Geography	1756	210	3	1969	5.91	333
Political Sc.	696	228	6	930	3.00	310
Sociology	822	1074	9	1905	5.75	331
General St.	1022	6	0	1028	1.41*	201
Leisure St.	111	180	0	291	1.75	166
Orient. (Study Skills)	249	0	0	249	1.25	199
Dev. Reading	228	0	0	228	1.25	182
Dev. Writing	153	0	0	153	1.00	153
Dev. Math	96	0	0	96	•50	192
TOTALS	34,045	16,642	1,891	52,578	196.05*	264

NOTE: Military Science and orientation seminar credits have been excluded.

### UNDERGRADUATE FTE RATIOS Fall 1983

		UG Student	UG Faculty	Student/ Faculty
		FTE*	FTE	Ratio
Code	Discipline			
0401	Biology	260	12.84	20:1
0506	Bus. Admin.	275	14.00	20:1
0701	Computer Sc.	140	6.66	21:1
0801	Education	52	5.50	9:1
0802	Elementary Ed.	56	2.83	20:1
0803	Secondary Ed.	14	1.37	10:1
0835	Physical Ed.	145	8.71	17:1
1002	Art	97	6.75	14:1
1004	Music-Applied	20	3.71	5:1
1005	Music-General	43	3.50	12:1
1101	Modern Language	6	.25	24:1
1102	French	19	1.38	14:1
1103	German	6	.50	12:1
1105	Spanish	30	2.25	13:1
1201	Health	3	.17	18:1
1203	Nursing	114	18.75	6:1
1223	Medical Technology	16	2.00	8:1
1297	Respiratory Therapy	16	2.41	7:1
1501	English	282	14.41	20:1
1509	Philosophy	64	2.75	23:1
1597	Communication Arts	162	9.33	17:1
1701	Math	229	11.16	21:1
1902	Physics	58	3.00	19:1
1905	Chemistry	127	6.03	21:1
1914	Geology	10	.33	30:1
2001	Psychology	276	9.00	31:1
2104	Social Work	48	3.25	15:1
2204	Economics	71	3.50	20:1
2205	History	286	9.67	30:1
2206	Geography	131	5.91	22:1
2207	Political Science	62	3.00	21:1
2208	Sociology	126	5.75	22:1
4901	General Studies	19**	1.41	13:1
4993	Leisure Studies	19	1.75	11:1
9500	Orient.(Study Skills)	17	1.25	14:1
9510	Dev. Reading	15	1.25	12:1
9520	Dev. Writing	10	1.00	10:1
9530	Dev. Math	6	50	12:1
	TOTAL	3379	187.83	18:1

<sup>\*</sup>Based on undergraduate student credit hours with 400G excluded. \*\*College orientation seminar credits have been excluded.

## GRADE DISTRIBUTION REPORT\* (OVERALL PERCENTAGES BY GRADE) Fall 1979 to Fall 1983

GRADE	Fall 1979	Fall 1980	Fall 1981	Fall 1982	Fall 1983
A	20%	19%	19%	17%	16%
В	27	27	26	26	26
С	23	23	24	23	23
P (Pass)	8	7	8	6	6
D	7	6	7	7	7
F	-	•	7	6	7
N (No Credit)	14	13	-	-	-
W (Withdrawal)	-	-	7	7	8
S (Pass)**				4	5
TOTAL***	99	95	98	96	98

<sup>\*</sup>Please note that the grading system changed to the traditional "A-F" designations with the beginning of the Fall 1981 semester. For a complete description of the grading system, see the College catalog.

<sup>\*\*&</sup>quot;S" denotes "pass" and is given in courses which cannot be applied to undergraduate degree requirements.

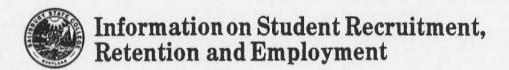
<sup>\*\*\*</sup>Please note totals may not equal 100% since "incompletes,"
"audits," "WP/WFs," and "Cs" have been omitted from the table.
A list of grade distributions by department and course level
is available from the Office of Institutional Research.

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Information on Student Recenitment.

Retention and Employment

### COMPARISON OF COMBINED SAT SCORES OF FRESHMEN 1974-1983

Class of	SalisburyState*	Maryland Average	National Average
1974	875	937	924
1975	844	907	906
1976	858	902	903
1977	860	900	899
1978	851	897	897
1979	857	890	894
1980	848	885	890
1981	876	884	890
1982	866	889	893
1983	871	893	893
1982-1983			
% Change	.6%	.4%	0%
1979-1983			
% Change	1.6%	.3%	1%
1974-1983			
% Change	5%	-4.7%	-3.4%

\*Note: A comparison of Salisbury State College average freshmen scores to those of other Maryland colleges governed by the Board of Trustees of the State Universities and Colleges is available in the Office of Institutional Research.

TOP 12 FEEDER HIGH SCHOOLS TO SSC FALL 1983 SEMESTER

Maryland High School	Maryland County	Number of Freshmen Attending	% of SSC Freshmen Class
Parkside	Wicomico	48	6.2%
James M. Bennett	Wicomico	47	6.0
Wicomico Sr.	Wicomico	39	5.0
Stephen Decatur	Worcester	14	1.8
Queen Anne's	Queen Anne's	12	1.5
Bowie Sr.	Prince George's	10	1.3
Howard Sr.	Howard	9	1.2
Towson Sr.	Baltimore	9	1.2
Mardela SrJr.	Wicomico	9	1.2
Severna Park	Anne Arundel	8	1.0
Colonel Richardson	Caroline	8	1.0
Pocomoke SrJr.	Worcester	8	1.0
TOTAL		221	28.4%

APPLICATION/ACCEPTANCE/AND ENROLLMENT RATIOS

	Fall 1979	Fall 1980	Fall 1981	Fall 1982	Fall 1983
Applicants for lst-Time Freshmen Admission					
Within County					
Applied	191	182	212	197	182
Accepted	167	162	184	168	159
Enrolled	132	135	148	133	133
Outside County, In-State					
Applied	979	952	923	999	1013
Accepted	787	759	690	775	786
Enrolled	445	426	397	421	447
Outside State					
Applied	266	226	263	317	408
Accepted	200	147	168	226	311
Enrolled	88	70	85	120	159
Foreign					
Applied	10	11	5	16	5
Accepted	7	3	4	7	3
Enrolled	6	3	4	4	3
GRAND TOTAL					
Applied	1446	1371	1403	1529	1608
Accepted	1161	1071	1046	1176	1259
Enrolled	671	634	634	678.	742
% Applicants Accepted	80%	78%	75%	77%	78%
% Accepted Enrolled	58%	59%	61%	58%	59%
% Applicants Enrolled	46%	46%	45%	44%	46%
	-50				

Source: MSCIC Job 0064, "SBHE Application, Acceptance and Admission."

NUMBER OF FULL-TIME UNDERGRADUATE STUDENT TRANSFERS BY MARYLAND INSTITUTION PREVIOUSLY ATTENDED Fall 1980 to Fall 1983

Maryland College	1980	1981	1982	1983
Allegany Comm. C.	W CO	CHO GOS	1	2
Anne Arundel Comm. C.	18	13	16	23
C. C. of Baltimore	2	1		1
C. C. Baltimore Harbor		-	1	
Bowie State	6	1	ī	690 98M
Catonsville Comm. C.	10	4	10	12
Cecil Comm. C.	1	i	2	9
Charles County Comm. C.	9	5	2	7
Chesapeake C.	15	28	18	22
College of Notre Dame		-	1	1
Dundalk Comm. C.	1		3	WED COM
Eastern C.	1	960.000	1	44D 0000
Essex Comm. C.	13	6	4	1
Frederick Comm. C.	3	6	4	3
Frostburg State C.	7	9	7	3
Garrett Comm. C.	i	2		1
Hagerstown Bus. C.	440 MIS	-	1	
Hagerstown Jr. C.	-	5	3	MIND SING
Harford Comm. C.	1	3	7	4
Hood C.	ī	**************************************		cris card
Howard Comm. C.	ī	2	6	2
Loyola C.	ī		1	2
Maryland Institute		wa ===		1
Montgomery C.	17	12	8	19
Morgan State U.	i	1	1	1
Mount St. Mary's C.	NO SEC	1		420 000
Prince George's Comm. C.	18	25	22	15
St. Mary's C. of Md.	5	3	2	3
Towson State U.	9	6	9	8
U. of Baltimore		1		
U. of Md., Baltimore		Marie Darie	3	5
U. of Md., Baltimore Cty.	2	6	5	10
U. of Md., College Park	12	13	16	19
U. of Md., Eastern Shore	6	6	4	8
U. of Md., University C.		3		443 1000
Washington C.	1		1	
Western Md. C.	1	2 2	4	one con
Wor-Wic Tech & Comm. C.	1	7	2	2
Total Maryland Colleges	164	174	166	184
Out-of-State College	98	128	100	113
Out-of-Country Colleges	1	1	2	0
Unknown	_1	3	0	6
TOTAL	264	306	268	303

### MAJORS SELECTED BY TRANSFER STUDENTS Fall 1982 and Fall 1983

Discipling	Fall 1982	Fall 1983	% Increase (Decrease)
Discipline	Fall 1902		(Decrease)
Undeclared	44	44	0 %
Biology	8	12	50.0
Business Admin.	82	84	2.4
Elementary Ed.	20	20	0
Physical Ed.	9	12	.3
Art	4	6	50.0
French	0	1	100.0
Spanish	0	0	0
Nursing	12	25	108.0
Medical Technology	13	6	(53.8)
Pre-Nursing	31	27	(9.7)
Respiratory Therapy	1	8	700.0
English	8	4	(50.0)
Philosophy	1	0	(100.0)
Communication Arts	18	17	(5.6)
Mathematics	5	2	(60.0)
Physical Science	0	4	400.0
Chemistry	3	1	(66.7)
Psychology	11	12	9.1
Social Work	5	12	140.0
Social Science	0	1	100.0
Economics	2	1	(50.0)
History	8	4	(50.0)
Geography	3	4	33.3
Political Science	0	3	300.0
Sociology	3	3	0
Leisure Studies	0	6	600.0
Liberal Studies	33	35	6.1
TOTAL	324	354	9.3

### FINANCIAL AID AWARDS SUMMARY FY 1979 to FY 1983

		Number	of Recipi	ents	
UNDERGRADUATE	FY	FY	FΥ	FY	FY
AID	1979	1980	1981	1982	1983
		- 100			
GRANTS					
Pell Grants	465	709	811	770	663
SEOGs	103	112	123	122	101
Voc. Rehab.	27	31	35	14	15
Private Sources	70	64	61	71	104
Institutional	28	10	7	0	2
LOANS					
NDSL	356	318	296	248	193
GSL <sup>a</sup>	133	1079	774	1135	759
ALAS/PLUS <sup>b</sup>			<b>CONT.</b>	2	37
Other	0	4	1	2	40
SCHOLARSHIPS					
General State	163	145	167	142	141
House of Delegates	11	11	17	9	14
Senatorial	357	355	341	320	317
State Distinguished		0	3	10	18
All Other From SSB	4	4	4	4	5
Other Race/Desegrega-					
tion	107	107	108	79	89
Institutional High					
Ability		-	000 000	460 (00)	11
Private High Ability				3	4
STUDENT EMPLOYMENT					
College Work/Study	117	114	128	92	83
Institutional	734	641	629	813	813
TOTAL UNDUPLICATED					
NUMBER OF RECIPIENTS	1987	2509	2475	2459	2259
FOR ALL TYPES OF AID					

Source: HEGIS reports on financial aid awards.

agsL indicates guaranteed student loans.
balas/PLUS are programs whereby parents take out loans on behalf of the education of their children.

SSB indicates State Scholarship Board.

### RETENTION RATES

	Enter	ring Class	of First-	Time Full	-Time Fre	shmen
	1977	1978	1979	1980	1981	1982
Retention Rate for Whites						
% re-enrolled a 2nd year (as fr. and soph.)	69%	72%	68%	69%*	73%*	69%*
% re-enrolled a 3rd year (as fr., soph., and jrs.)	54%	54%	53%*	52%*	54%*	
% re-enrolled a 4th year (as fr. soph., jr. and sr.)	49%	48%*	45%*	42%*		
Retention Rate for Blacks						
% re-enrolled a 2nd year (as fr. and soph.)	58%	64%	71%	72%	71%	67%*
% re-enrolled a 3rd year (as fr., soph., and jrs.)	48%	48%	54%	50%	65%*	
% re-enrolled a 4th year (as fr., soph., jr. and sr.)	30%	38%	36%	45%*		
Retention Rate for All						
% re-enrolled a 2nd year (as fr. and soph.)	68%	71%	68%	70%	72%	69%*
% re-enrolled a 3rd year (as fr., soph., and jrs.)	53%	53%	53%	52%	56%*	
% re-enrolled a 4th year (as fr., soph., jr. and sr.)	47%	47%	45%	43%*		

Source: Maryland State Board for Higher Education (SBHE) 10/13/83.

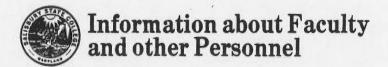
<sup>\*</sup>Unavailable from SBHE. From MSCIC "Student Progression" Report.

### EMPLOYMENT AND CONTINUING EDUCATION OF SSC ALUMNI ONE YEAR AFTER GRADUATION (FROM QUESTIONNAIRE RESPONSES)\*

### Graduating Class of:

	19	980	19	81	19	82
	No.		No.		No.	
	Replies	-%	Replies	-8	Replies	-%
Employment (8-10 mo. after graduation)					nik a bai	
Full-Time	167	76.3%	272	79.8%	268	73.4%
Part-Time	38	17.4	30	8.8	59	16.2
Subtotal	205	93.7	302	88.6	327	89.6
Unemployed, seeking work	10	4.6	23	6.7	17	4.7
Not seeking employ- ment	4	1.7	13	3.8	13	3.6
No Response	-		3	.9	8	2.2
Subtotal (Total No. Responses)	219	100.0	341	100.0	365	100.0
Enrollment in Post- secondary Instit. after Graduation						
Certificate	N/A	%	4	1.2%	7	1.9%
Bachelor	N/A		13	3.8	10	2.7
Master	26	11.9	51	15.0	45	12.3
Grad. Cert.	N/A	-	1	.3	1	.3
Prof. Degree	1	.5	6	1.8	4	1.1
Doctoral Degree	1	.5	1	.3	2	.5
Other	16	7.3	5	1.5	7	1.9
Not seeking degree	N/A		20	5.9	14	3.8
Not Enrolled	175	79.8	240	70.4	275	75.3
Subtotal	219	100.0	341	100.0	365	100.0

<sup>\*</sup>Source: "Questionnaire for Recent Alumni" responses from the graduating classes of 1980, 1981, and 1982.



Information about Paculty and other Personnel

#### SALISBURY STATE COLLEGE FORUM

According to the Bylaws of the Salisbury State College Forum, the Forum is a "legislative, deliberative, and consultative body with power to make studies, reports, recommendations, and decisions in any and all fields pertinent to the well-being of the College." For more information about the authority and membership of this Forum, please see the Forum bylaws.

### Standing Committees of the Forum

### College Function Committees:

Executive Committee
Nominations and Elections
College Curriculum
Student Affairs
Academic Policies
College Judicial Board
Admissions and Readmissions
Athletics
Fiscal Advisory

Honors Convocation
Honors Program
Library
Long-Range Academic Planning
Traffic and Safety
Cultural Affairs
Faculty Development
Space Utilization
Public Relations

#### Faculty Committees:

Promotions
Faculty Welfare
Academic Freedom & Tenure
Faculty Mediation

Faculty Hearing Faculty Retrenchment Retrenchment Appeals

### Institutional Representation:

Faculty Senate of the State Universities and Colleges of Maryland Board of Visitors

### FACULTY WITH TENURE BY RANK AND DEPARTMENT

### 1983-84 Academic Year

NUMBER NUMBER FACULTY WITH TENURE

UNTENURED

	FA	COLLY M	ITH TE.	NORE		ONIE	NURED			
	Prof.	Assoc.	Asst. Prof.	Instr.	Prof.	Assoc. Prof.	Asst. Prof.	Instr.	TOTAL	% TENURED
Art		3	2	r lent et	de la constitución de la constit		1	. 302.3	6	83%
Biology	4	3 2	2		1 000		3		11	73
Bus. Ad./Econ.	2	3	2			3	8	1	19	37
Comm. Arts	1	1	1				2	1 2	7	43
Education	4	3 1 4	1 2				3		13	77
English	4	6	1	1		THE REAL PROPERTY.	1		13	92
Geography		2	2				1	1	6	67
History	3	6 2 2 4	2	1			7 115	1	9	89
Mathematics	2	4	Tomati .			2	2	5	1.5	40
Medical Tech./ Resp. Therapy		man s	Montal.	1	mal	rbec III 6		2	3	33
Modern Lang.	1	2	- 000	1				1	5	80
Music	1	3	1					2	7	71
Nursing	1	1	2		1	2	3	6	16	25
Philosophy	1	2	1		tool is		as an		4	100
Physical Ed./ Leisure St.	1	6	2				2	3	14	64
Physical Sc.	2	1	2	-			2		7	71
Political Sc.		1					1	1	3	33
Psychology	4	4	1				1	1	11	82
Sociology	3	1 3	1				1		6	83
Social Work		3					1	1	5	60
TOTAL	34	51	24	4	1	7	32	27	180	63

## NUMBER AND SOURCE OF HIGHEST DEGREES AWARDED TO FACULTY\* 1983-84 Academic Year

Institution Granting		Number of	Degrees	
Highest Degree	Doctor	Master	Bachelor	Total
nighest begree	Doctor	Master	Bacheror	TOTAL
71-1				
Alabama				- 1
Auburn University	1			
University of Alabama	1	1		2
Colorado	2007			
University of Colorado	2		-	2
University of Denver	1			1
Connecticut				
University of Connecticut	3			3
Delaware				
University of Delaware	3	2	1	6
District of Columbia	11			
Catholic University of America	1	2	- 15 Ld	3
Georgetown University	3			3
Florida				
Florida State University	1			1
University of Florida	2		Industrial to	2
University of Palm Beach		1		1
Georgia		FUIC		STATE OF BRIDE
Albany State College		1	telastic mont	1
Emory University	1			ī
Georgia State University		1	that	ī
University of Georgia	2			2
Illinois	2		serie oremendal.	2
Northern Illinois University		1		1
Southern Illinois University	1			1
University of Chicago	1			2
		2	No. Linear Maria	1
University of Illinois	1			
Indiana				
Ball State University	1			1
Indiana State University		1	anta tinto	1
Indiana University	4 .	-		4
Purdue University	1	1		2
St. Francis College		1		1
Iowa				
University of Iowa	2			2
Kansas				
Kansas State University	1			1
University of Kansas	2	1		3
Kentucky				
Murray State University		1		1
Louisiana				
Louisiana State University	2			2

(continued)

<sup>\*</sup>Excludes contractual faculty.

Tarabitantian Commission		North and of	D	
Institution Granting		Number of		m-4-1
Highest Degree	Doctor	Master	Bachelor	Total
1637 320				
Maryland				
Frostburg State College	AND WISH	. 1	PRIVING DE	
Loyola College		1	10000100	1
Peabody College	460 686	1	602 600	1
Salisbury State College	cano enno	4	2	6
St. John's College	ocs own	1	*** C	1
Towson State University	<b>600 000</b>	1	man 1000	1
University of Baltimore	100 000	1		1
University of Maryland	10	9		19
Massachusetts				
Boston College	1			1
Boston University	1			1
University of Massachusetts	2	400 MID		2
Michigan				
Central Michigan University	***	1		1
Michigan State University	1	1		2
University of Michigan	2	1		3
Wayne State University	ī		Philippin and 1	1
Minnesota	-			
University of Minnesota	1	174	amprial sau	1
Mississippi	-		A LIGHT IN	
University of Mississippi	1			1
U. of Southern Mississippi	1	EEG 600	1120	1
Missouri				Manil .trace
Washington University	made COpin	1	00 MD	1
New Jersey				rate balanta
Princeton University	1	1		2
Rutgers University	3			3
New York				
Columbia University	3	NO 400		3
Cornell University	1	1		2
New York Medical Center	****	1	MIN 000	1
New York University	1	1		2
SUNY at Binghamton	1			1
SUNY at Buffalo.	2	1		3
Syracuse University	2	1	-	3
North Carolina				
Appalachian State University		1		1.
University of North Carolina	2	1		3
U. of North Carolina at				
Chapel Hill	mm caso	1		1
U. of North Carolina at				
Greensboro	1	1		2
Wake Forest University		ī		ĩ
Ohio		1 1		1 1 TO 1 1
	1			1
Case Western Reserve University	_	1		1
Kent State University		1		2
Ohio State University	2			
Ohio University	1	Т	***	2
University of Cincinnati	1		appropriate to the second	1

Institution Granting Highest Degree	Doctor	Number of Master	Degrees Bachelor	Total
		1940		
Oklahoma				
University of Oklahoma	2			2
Oregon				
University of Oregon	2		100 000	2
Pennsylvania				
Lehigh University	1			1
Millersville State College		1		1
Pennsylvania State University	5			5
Temple University		1		1
University of Pennsylvania	3	1		4
University of Pittsburgh	2	1	1	4
Rhode Island				
University of Rhode Island		1		1
South Carolina				
Clemson University	1	1	-	2
Converse College		1		1
South Dakota				
University of South Dakota		1		1
Tennessee				
East Tennessee State U.		1		1
University of Tennessee	2		***	2
Texas	200			
Texas Christian University	1	WW MAR	MR 400	1
University of Texas	2			2
Utah				
Utah State University	1			1
Vermont	ALLE TO			
Middlebury College	TOW AND THE	1	AR TALBOOK	1
Virginia				
College of William and Mary	2	1		3
James Madison University		1		1
University of Virginia	2	2		4
West Virginia				
West Virginia University	1	1		2
Wisconsin				
University of Wisconsin	1			1
Washington				
University of Washington	1			1
Washington State University		1		1
NEW 2007				
TOTAL	108	68	4	180

### AVERAGE YEARS OF FACULTY SERVICE BY RANK

### (Inclusive of 1983-84 Academic Year)

Rank	Number	Ave. Yrs. of Service at SSC
Professor	35	13
Associate Professor	58	11
Assistant Professor	56	7
Instructor	30	5
Assistant Instructor	_1	4
OVERALL AVERAGE	180	9

NOTE: Seventy percent (70%) of Salisbury State College's current faculty have served six or more years with the College.

## COMPARISON OF SSC FACULTY MEAN AVERAGE SALARY BY RANK TO CUPA NATIONAL AVERAGES FOR 215 PUBLIC INSTITUTIONS\*

#### 1983-84

	SSC	CUPA
Rank	Aver. Salary	Aver. Salary
Professor	\$35,032	\$33,776
Associate Professor	27,850	26,086
Assistant Professor	22,304	21,373
Instructor	18,825	17,178
All Ranks	\$26,047	\$26,080

<sup>\*</sup>CUPA refers to the College and University Personnel Association which sponsored a national survey on 1983-84 faculty salaries. This data, from which the above figures were taken, was published in the February 29, 1984 issue of The Chronicle of Higher Education (Vol. XXVIII, No. 21). The data was reported by administrators at 215 member institutions of the American Association of State Colleges and Universities. AAUP salary data for 1983-84 was not available at the time this publication was prepared.

### EMPLOYEES BY CATEGORY, SEX, AND ETHNIC BACKGROUND

Fall Semester 1983-84

	White	Black	Other*	Total
Executive/Admin.  Male  Female  Subtotal	21 5 26	1 0 1	0 0	22 <u>5</u> 27
Faculty Male Female Subtotal	124 49 173	2 2 4	3 0 3	129 <u>51</u> 180
Professional **  Male  Female  Subtotal	15 20 35	2 0 2	1 1 2	18 21 39
Technical/ Paraprofessional Male Female Subtotal	2 2 4	0 0	0 0	2 2 4
Secretary/Clerical Male Female Subtotal	70 72	1 8 9	0 0	3 78 81
Skilled Crafts Male Female Subtotal	17 0 17	2 0 2	0 0	19 0 19
Service/Maintenance Male Female Subtotal	22 6 28	59 27 86	0 0	81 33 114
TOTAL  Male  Female  Total	203 152 355	67 37 104	4 1 5	274 190 464

<sup>\*&</sup>quot;Other" indicates all other ethnic groups (Hispanics, Asians, and American Indians) exclusive of blacks and whites.

<sup>\*\*</sup>Includes accountants, nurses, counselors and librarians.

NOTE: About half the employees, mainly located in the last three categories above, are State of Maryland classified employees, subject to the rules and regulations of the state's merit system.

### PART-TIME (CONTRACTUAL) EMPLOYEES BY CATEGORY AND SEX

### Fall Semester 1983-84

Employment			
Category	Male	Female	Total
Faculty	36	32	68
Professional	7	2	9
Secretarial/ Clerical	0	13	13
Skilled Crafts		1	1
TOTAL	43	48	91

### SUMMARY OF FACULTY CHARACTERISTICS\* 1983-84 Academic Year

		Percentage
1.	RANKS	
	Professor	20%
	Associate Professor	32%
	Assistant Professor	31%
	Instructor	17%
2.	TENURED BY RANK	
	Professor	97%
	Associate Professor	88%
	Assistant Professor	43%
	Instructor	13%
	All Ranks	63%
3.	HIGHEST DEGREES EARNED	
	Doctorate	60%
	Master	38%
	Bachelor	2%
	Terminal**	64%
4.	SEX	
	Male	76%
	Female	24%
5.	ETHNICITY	
	Black	2%
	White	96%
	Other	2%
6.	TEACHING FIELD	
	Liberal Arts	39%
	Mathematical and	
	Natural Sciences	22%
	Professional Studies	18%
	Business	11%
	Nursing and Allied Health	10%

<sup>\*</sup> Part-time (contractual) faculty members have been excluded.

\*\*For an explanation of degrees considered to be "terminal,"

please consult the Office of Institutional Research.



Support, Finance and Facilities

### LIBRARY COLLECTIONS AND TRANSACTIONS 1976-1982

Collections	1976-77	1978-79	1981-82
Number of volumes Separate government document collections	149,706	169,866	192,620
	22,900	34,300	54,445
Microforms (all types)	160,208	199,724	245,893
Current periodical subscriptions	1,890	1,740	1,800
Audio-visual materials	11,276	14,069	14,371
All other library materials (maps, etc.)	9,505	12,500	14,900
Transactions			
Circulation of materials to library users	69,717	80,768	85,718
Total reference trans- actions per typical week	150	169	521
Total hours open per typical week	97	97	97

Source: HEGIS/LGIS on "College and University Libraries," Fall 1977, 1979, and 1982.

# LIST OF INSTRUCTIONAL (AUDIO-VISUAL) EQUIPMENT OF THE SSC COMMUNICATIONS CENTER\* 1983-84

	Equipment	Quantity
1.	Laminating machine	1
2.	Transparency maker	1
3.	Electric lettering machine	1
4.	Dissolve controls (for slide projectors)	3
5.	Cassette copiers	2
6.	Portable P. A. systems	4
7.	Microphones	10
8.	35 mm SLR cameras	2
9.	35 mm Rangefinder cameras	2
10.	8 mm movie cameras	5
11.	Slide copier	1
12.	Photo enlarger	1
13.	Overhead projectors	36
14.	Rear screen slide projectors	8
15.	Slide projectors	29
16.	Lantern slide projectors	2
17.	16 mm film projectors	16
18.	Cinescan high speed 16 mm film viewer	1
19.	Filmstrip projectors	20
20.	Super 8 mm film projectors	6
21.	Film loop projectors	9
22.	Opaque projectors	5
23.	Record players	11
24.	Portable screens	22
25.	Audio tape recorders and/or players (cassette)	28
26.	Audio tape recorders (reel to reel)	9

\*Please note that the College's Communications Center manages most of the audio-visual equipment used for instructional purposes on campus. The Blackwell Library houses microfilm readers, some specialized equipment for use by disabled students and other types of audio-visual equipment (i.e., cassette players with headphones), a list of which is available from the Office of Institutional Research. The College's Computer Center houses most of the computer facilities used for instruction in the computer science program.

	Equipment	Quantity
27.	Speech time compressor/expander	1
28.	Double cassette stereo audio tape recorder	1
29.	Sync tape recorders (for cueing)	3
30.	Black and white TV receivers or monitors	8
31.	Color TV receivers or monitors	18
32.	Portable video switcher	1
33.	3/4" U matic videocassette recorders and/or players	11
34.	1/2" VHS videocassette recorders	7
35.	1/2" reel to reel video tape recorders	9
36.	Black and white video cameras	8
37.	Videotape editing system - includes: 4 recorder players - 2 remote edit controls	1,,,,,,
38.	Video system for studio complete - includes: 3 color cameras, 1 time base corrector, 1 switcher, 1 character generator, 1 vectorscope, 1 waveform monitor, 3 (in rack) video monitors	
39.	Audio system for studio complete - includes: 2 mixers, 2 turntables, 2 speakers, 2 cart machines, 1 reel to reel tape recorder, 1 cassette deck, 1 AM/FM stereo receiver	er 1 nuo
40.	Portable switcher	1
41.	Projection carts	60

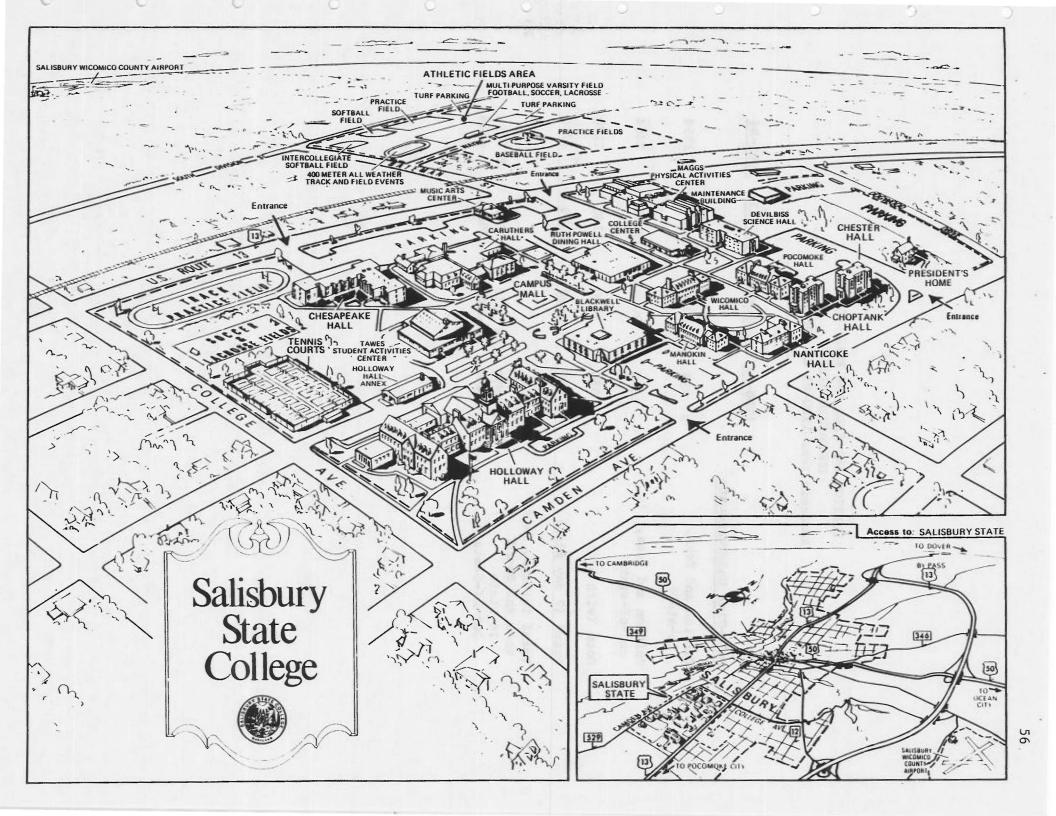
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### PHYSICAL FACILITIES INVENTORY

Building		Year	Year	Total Square	Footage
Name	<u>Use</u>	Built	Renovated	Assignable	Gross
Blackwell Library	Library	1958	1975	61,015	67,125
Caruthers Hall	Classrooms/				
	Offices	1955	1979	47,246	53,523
Chesapeake Hall	Dormitory	1977		38,266	45,116
Chester Hall	Dormitory	1974		40,480	48,118
Choptank Hall	Dormitory	1972		40,480	48,118
Devilbiss Science	Classrooms/				
	Offices	1967	cone mass	55,111	59,886
Holloway Hall	Classrooms/				
	Offices	1924	1976	101,038	115,403
Holloway Hall Annex	Classrooms/				
	Offices	1964		5,749	6,250
Maggs Physical					
Activities Center	Classrooms/				
	Offices	1977		99,360	110,630
Maintenance	Maintenance	1980	em em	22,585	24,245
Manokin Hall	Dormitory	1964		18,823	21,735
Musical Arts	Classrooms/				
	Offices	1965		5,308	6,071
Nanticoke Hall	Dormitory	1968		31,570	36,290
Pocomoke Hall	Dormitory	1967	man engly taless	18,815	21,735
Powell Dining Hall	Dining Hall	1966	1977	30,821	33,606
President's	stand 5 carross			the bar e	
Residence	Residential	1961		4,500	4,996
Student Union	Student Union	1977		17,197	18,000
Tawes Hall	Classrooms/				
	Offices/gym	1960		21,015	23,055
Wicomico Hall	Dormitory	1951	1980	18,683	21,735
TOTAL SQUARE FOOTAG	E			678,062	765,637
Consisting of					
<ol> <li>Auxiliary Ent student union</li> </ol>	erprises (dormi	tories,		255,135	294,453
2) Other				422,927	471,184

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Source: MSCIC 0254.



## TUITION AND FEES FOR FULL-TIME UNDERGRADUATES Academic Year 1980-81 to 1983-84

Full-Time Undergraduate	1980-81	1981-82	1982-83	1983-84
Tuition and fees, in-state	\$ 939	\$ 1070	\$ 1196	\$ 1354
Tuition and fees, out-of-state	1899	2020	2236	2464
Room (with A/C)	950	1050	1140	1170
Board (7 day plan)	990	1090	1180	1230
Total Tuition, Fees, Room and Board In-State	\$ 2879	\$ 3210	\$ 3516	\$ 3754
Out-of-State	3839	4160	4556	4864

## OPERATING REVENUE (USING HEGIS\* FORMAT) FY 1981-FY 1983

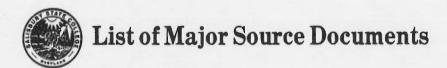
SOURCE	FY 1981	FY 1982	FY 1983
Tuition and Fees	\$ 3,396,805	\$ 3,813,790	\$ 4,223,269
Government Appropriations			
Federal	188,852	111,458	65,961
State	6,844,148	6,646,978	7,292,358
Government Grants & Contracts			
Federal-Restricted	143,263	155,841	745,059
Federal-Unrestricted		9,647	
State-Restricted	95,957	144,799	112,564
Private Gifts, Grants and Contracts-Restricted	106,584	3,100	6,300
Sales and Services of			
Educational Activities	18,114	96,511	95,913
Sales and Services of			
Auxiliary Enterprises	3,291,317	4,095,114	4,481,540
Other Sources	20,114	20,744	16,613
TOTAL CURRENT FUNDS REVENUES	\$14,105,154	\$15,097,982	\$17,039,577

<sup>\*</sup>HEGIS indicates Higher Education General Information Survey, a system for collecting data nationally for the U.S. Department of Education.

### EXPENDITURES (USING HEGIS FORMAT) FY 1981-FY 1983

EXPENDITURES	FY 1981	FY 1982	FY 1983
Educational & General			
Instruction Public Service	\$ 5,497,623	\$ 5,674,713	\$ 6,361,679
Academic Support	888,411	883,503	882,639
Student Services	795,495	807,003	933,202
Institutional Support	1,195,743	1,225,518	1,380,006
Operation and Maintenance of Plant	2,070,294	2,115,867	2,292,709
Scholarships & Fellowships	S		
Awards from Restricted Funds	279,918	303,740	863,923
Educational & General Mandatory Transfers		8,050	5,488
Auxiliary Enterprises	3,037,128	3,662,554	4,745,085
TOTAL CURRENT FUNDS EXPENDITURES AND MANDATORY			
TRANSFERS	\$13,764,612	\$14,680,948	\$17,464,731*

<sup>\*</sup>Please note that excess expenditures in FY 1983 (for a major dormitory furniture acquisition) were covered by funds accumulated from the Auxiliary Reserve in the previous two fiscal years.



List of Major Source Documents

#### LIST OF MAJOR SOURCE DOCUMENTS

### Contents

1. Laws Relating to and Governing Policies and Procedures of the Board of Trustees of the State Universities and Colleges of Maryland.

Mission of the state universities and colleges; jurisdiction, composition, and duties of the Board of Trustees; duties of the Board of Visitors; regulations concerning the employment of faculty, administrators, and librarians; policies concerning students, admissions requirements, academic and curricular affairs, finances, and general administrative matters.

2. Salisbury State College Faculty Handbook, 1983-84. Personnel policies and procedures concerning faculty recruitment, promotion, evaluation, tenure, compensation, benefits, travel, retrenchment, and academic freedom; academic policies and procedures regarding teaching obligations, grading system, advising, and grievances; and college services. Appendices contain the Bylaws of the Salisbury State College Forum (containing descriptions of College committees) and the constitution of The Faculty Senate of the State Universities and Colleges of Maryland.

3. Salisbury State College Catalogue, 1983-84.

Mission and history of the College, admissions policy, continuing education program; College expenses and student aid; student services and programs; academic policies, college curricula and degree requirements; and courses of instruction.

4. Salisbury State College Faculty Advising Handbook, Fall 1982. Guidelines on advising freshmen and declared majors; details on general education requirements, graduation audit process, and academic probation and dismissal policies.

5. Code of Maryland Regulations, Title 06, Department of Personnel.

Contains state employees personnel regulations covering classification of positions, filing applications, selection of eligibles, promotions, types of leave, grievances, etc.

6. State of Maryland Employee Handbook, 1981.

Guide for state employees on state personnel regulations describing the merit system, appointment policy, leave, responsibilities, etc.

- 15. Program Evaluation System reports from FY 1979 through FY 1984. All institutions governed by the Board of Trustees of the State Universities and Colleges of Maryland participate in the evaluation process.
- 16. Minutes of the Salisbury State College Forum.
- 17. Salisbury State College
  Campus Development Plan,
  for the Maryland Department
  of State Planning, September
  15, 1981.
- 18. Special and ongoing reports by the Office of Institutional Research.
- 19. Accreditation reviews/selfstudy reports for individual programs.
- 20. Salisbury State College
  Financial Statements as of
  June 30, 1983, and Report
  Thereon, by Coopers and
  Lybrand, Certified Public
  Accountants.

### Reference Documents Related to Middle States Reaccreditation:

21. Salisbury State College Self-Evaluation Report for the Middle States Association of Colleges and Secondary Schools, 1975.

### Contents

Quantitative and qualitative reports on academic programs covering departmental goals and objectives; enrollment trends; student accomplishments; retention rates; faculty; library and support services; and strengths and weaknesses. Fields to be studied are scheduled on a rotating basis, i.e., the social sciences are scheduled for FY 1984 and the sciences were examined in FY 1983.

Self-explanatory.

Covers college's mission, administrative organization, enrollments, academic plan, physical planning elements, and facilities plan.

Samples: Enrollment summaries; freshmen retention report; credit hour graphs; reports on student withdrawals and academic dismissals; alumni follow-up study; faculty workload reports; faculty profile studies; performance evaluations of administrators and campus services; factbook, etc.

Covering programs in nursing, medical technology, respiratory therapy, education, and social work. For more information, see listing of specialized agency evaluations (available from Office of Institutional Research).

Self-explanatory.

Covers institutional mission and goals; administration and governance; academic services; student services; and business and financial services, etc.

### Contents

22. Report to the Faculty, Administration, Trustees and Students
of Salisbury State College by
the evaluation team representing the Commission on Higher
Education of the Middle States
Association, April 1975.

Self-explanatory.

23. A Follow-Up Report to the Middle States Association of Colleges and Secondary Schools, October 1, 1977.

Self-explanatory.

24. Salisbury State College Case
Study papers (prepared for a
visiting team from the Middle
States Association of Colleges
and Schools) and A Review of
the Case Study, by team
members, April 25, 1979.

Papers were prepared on three topics:
"Competence is the Criterion," "Administration and Governance," and "Master
Planning as Process--Not Prescription."
A review by the case study visiting team was prepared.

25. Periodic Review Report to the Commission on Higher Education of the Middle States Association of Colleges and Schools, April 1, 1981.

Provides a general overview of the College to the 1980-81 academic year; describes significant developments and changes since the last self-study; reviews areas cited by the 1975 evaluation team (and also covered in the 1977 Follow-Up Report).

26. Characteristics of Excellence in Higher Education: Standards for Accreditation, Commission on Higher Education of the Middle States Association of Colleges and School, 1982.

Provides guidelines for institutional self-evaluations.

27. Self-Study Processes: A Guide for Postsecondary Institutions, H. R. Kells, American Council on Education and Macmillan Publishing Company, New York, 1983.

Serves as a handbook for participants engaged in the self-study process, e.g., mechanics of the self-study process.

28. Handbook for Institutional
Self-Study, Commission on
Higher Education of the
Middle States Association
of Colleges and Schools, 1981.

Covers the accrediting process and suggested starting points for analysis and discussion.

29. Salisbury State College Factbook, March 1984. Covers history and goals and detailed data on student characteristics, academic disciplines, faculty, instructional support, finance, and facilities.

- 7. Affirmative Action Plan, Salisbury State College, November 15, 1983.
- 8. Maryland Statewide Plan
  for Postsecondary Education,
  Fourth Annual Review,
  November, 1982, State Board
  for Higher Education.
- 9. Second Annual Equal Postsecondary Educational Opportunity Status Report, for the period July 1, 1981fall 1982, State Board for Higher Education.
- 10. The Maryland State Budget, for the fiscal year ending June 30, 1985, Vol. III (and volumes for prior years).
- 11. Salisbury State College FY 1985 Budget Request.
- 12. Salisbury State College Check Lists for Each Major.
- 13. Student-Guide Series

14. HEGIS (Higher Education General Information Survey) reports from fall semester 1969 through 1983

#### Contents

Equal employment opportunity policy and legal mandates; utilization analysis of College labor force; analysis of employment practices; internal complaint procedures; recommendations for action, etc.

Institutional roles and missions, enrollments and enrollment projections; assessment of programs, finance, facilities, faculty, libraries and computer services.

Statistical summaries, progress in attainment of equal opportunity goals; and institutional analyses.

Summary of institutional operating budgets, including actual expenditures, and appropriations for Salisbury State College's instruction, library, student services, special instruction, plant operation, public safety, research, auxiliary enterprise, nursing, and intercollegiate athletic programs.

Breakdown of FY 1983 expenditures, FY 1984 appropriation, and FY 1985 requests by program.

Shows course requirements and curriculum for each major.

Student's Guide to the Judicial System; Student's Guide to Honors and Awards; Student's Guide to Rights and Responsibilities; Resident Student Rights and Responsibilities (for dormitory students); Alcoholic Beverage Policy and Guidelines; Index to Student Organizations; Disabled Student's Guide.

Data on enrollments; degrees awarded; financial aid awards; financial statistics; salaries/tenure of faculty; employees by race/sex, etc.

### Equal Opportunity Policy

It is the policy of Salisbury State College to provide equal employment and educational opportunities without regard to race, color, religion, national origin, sex, age, marital status or handicap as required by Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and other equal opportunity regulations.

Sincere thanks are extended to Ms. Patsy Somers for her assistance in preparing this document.

> L. Cashman March 15, 1984

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