

Faculty Senate Meeting
Tentative Agenda
April 3rd, 2001
Holloway Hall 119
3:30-5:00

I. Opening remarks – Elizabeth Curtin

II. Provost's remarks – Don Cathcart

III. Merit pay distribution

IV. Space Committee report – Natalie Hopson

IV. Bylaw change recommendations

a) Bylaws changes for Faculty Senate – Designated Senators (see attached)

b) Committee reports – Faculty Development (see attached) (Kathleen Shannon), Long Range Planning (see attached) (Kathy Fox), Membership and elections (see attached) (David Rieck), Academic Freedom and Tenure (John Kalb), Faculty Welfare (Michael O'Loughlin)

c) Ghost policy (see attached)

Current:

Designated Senators on Committees: The President of the Senate, with the advice and consent of the Senate, shall appoint to each Standing Committee a Designated Senator, preferably from a discipline not already represented on the committee, with the following responsibilities:

A. In addition to serving as a voting member of the Standing Committee, each Designated Senator is responsible for communicating to the Senate, without breach of confidentiality, the nature and status of issues before the committee; and

B. At the direction of the Senate, the Designated Senator for a Standing Committee may convene a meeting of the committee in order to elect committee officers and/or to conduct specific business.

Proposed:

Designated Senators on Committees: The President of the Senate, with the advice and consent of the Senate, shall appoint to each Standing Committee a Designated Senator, preferably from a discipline not already represented on the committee. The Designated Senator shall be a non-voting member unless he or she was also elected to the committee. The Designated Senator has the following responsibilities:

A. Each Designated Senator is responsible for communicating to the Senate, without breach of confidentiality, the nature and status of issues before the committee; and

B. At the direction of the Senate, the Designated Senator for a Standing Committee may convene a meeting of the committee in order to elect committee officers and/or to conduct specific business.

Old:

Faculty Development Committee: The purposes of the committee shall be to:

A. Foster the intellectual development of the Faculty; and

B. Promote teaching excellence by sponsoring lectures, symposia, debates, seminars, and other activities the members deem appropriate.

The committee shall consist of eight voting members: A Designated Senator; five members of the Faculty elected at-large serving terms of three years, two retiring at the end of one year and three at the end of the next; and two student members serving two-year terms, selected in a manner determined by the Student Government Association. Each department shall designate a member to communicate to the committee matters which the Faculty consider relevant to current education. The committee can expect annual funding from the University. The committee shall elect its chairperson annually.

Proposed:

Faculty Development Committee: The purposes of the committee shall be to:

A. Foster the intellectual development of the Faculty; and

B. Promote teaching excellence by sponsoring lectures, symposia, debates, seminars, and other activities the members deem appropriate.

The committee shall consist of six voting members: five members of the Faculty on from each school and one elected at-large serving terms of three years, two retiring at the end of one year and three at the end of the next; and one student member, selected in a manner determined by the Student Government Association. In addition there will be a designated senator who will be non-voting and will provide for regular communication with the Faculty Senate. The committee can expect annual funding from the University. The committee shall elect its chairperson annually.

Long Range Academic Planning Committee

(Words to be omitted are in parenthesis and bold). Words to be added are in bold.

Long Range Academic Planning Committee - The purpose of the Committee shall be to:

- a. Study trends in higher education in order to appraise the programs of Salisbury State University.
- b. Define the mission of the University in terms of the constituency it serves, particularly from the stand-point of curricular offerings, both undergraduate and graduate.
- c. Assess the resources of the University to meet the needs identified.
- d. Recommend programmatic changes consistent with changing enrollment patterns and/or the educational mission of the institution.

The Committee shall consist of the Provost, or his/her designee (ex officio and nonvoting), the Chairperson of the University Curriculum Committee, the Director of Institutional Research, **the Director of Career Services, one student appointed by the Student Government Association,** (all ex officio and voting), and **(four) five** representatives elected from the **(Forum) Faculty: two from each of the four Schools and one at-large, (serving two year terms with two retiring annually) serving two-year staggered terms.** The Provost or his/her designee, shall serve as Chairperson.

Current:

The Committee shall consist of seven voting members: The Vice President of the Senate who shall be the Designated Senator on this committee; and six members of the Faculty serving three-year terms: four elected from and by their respective schools, two elected at-large, two retiring annually. The Committee shall elect its chairperson annually.

Proposed:

The Committee shall consist of five voting members and the Vice President of the Senate who shall be the non-voting Designated Senator on this committee. Four members of the Faculty shall be elected from and by their respective schools, one shall be elected at-large and all shall serve three-year terms. The Committee shall elect its chairperson annually.

“Ghost Policy”

When scheduling meetings, committee chairs should request potential meeting times from committee members and then should make reasonable efforts to schedule meetings at times when as many members as possible can conveniently attend. A member can be removed from a committee if

- two times during an academic year, he or she does not respond to the committee chair’s call for a meeting by indicating suitable meeting times, OR
- he or she responds with suitable meeting times, but then misses two meetings during an academic year that were scheduled during times indicated as suitable, OR
- on more than two occasions during an academic year, he or she responds to a call for a meeting, but offers four or fewer possible one hour times during a week as suitable for a meeting.

It is the responsibility of the committee chair to remove inactive members. The chair should request, in writing, that the Membership and Elections Committee either appoint a new representative, or hold an election to replace the inactive member, depending on the remaining length of the inactive member’s term. The chair must also send a copy of this request to the inactive committee member who may submit an appeal to the Membership and Elections Committee.