

Darrell,

As the new chair of the International Programs committee of the Faculty Senate, I spent our first meeting last Thursday reviewing the committee's charge with the membership. Much to my surprise, the bi-laws clearly establish the IPC as the faculty senate committee that establishes procedures and processes for creating and administering new and existing international programs.

As a member of the UCC last year the issue of the UCC's responsibility for study abroad courses was raised. Unless my memory fails me, at that time the UCC decided that it was only interested in the academic/curricular issues connected to international programs. So, if a new course were created, it had to go through UCC. If a course were changed that change had to go through UCC. But, if a faculty member wanted to teach an existing course abroad, the UCC had no interest in that. Maybe Susan Muller can find the minutes for the meeting in which that was discussed. I couldn't find them in my old emails.

Searching for information to create procedures and processes for the IPC I came across a good pages and pages in the UCC Curriculum guide (thanks to Agata Liszkowska) that spell out the procedures and processes for creating and administering new and existing study abroad programs through the UCC. I think that it is clear that that charge is now (and has been at least since 2001) the purview of the IPC. Moreover, I believe that when this issue was raised with the UCC last spring, the UCC spoke with one voice that it was not interested in the non-curricular aspects of international programs.

So, if Susan's recollection of that UCC meeting last spring is correct, and the Faculty Senate agrees that the bi-laws of the IPC clearly establish that committee as the one charged with establishing procedure for new and existing international programs, I would like to propose that sections A and B of Chapter 9 (pgs. 51-65) and appendix E-J (pg. 83-91) of the UCC Curriculum Guide be eliminated. In its place the UCC might wish to include a new procedure that clarifies that new courses and changes to existing courses still must go through UCC. The IPC will then take many of the processes and forms that currently exist in the UCC Curriculum Guide, update sections that need updating, and republish them as a Procedural Guide for Faculty-Led Short Term International Programs.

If the UCC would like to discuss this issue again or if the Faculty Senate would like to address this issue, I would welcome the opportunity to come before either the UCC or the Faculty Senate in my role as chair of the IPC.

Timing is important in so much as during the last 5 years 10 new SU international programs have been created and I don't believe any of them have passed through the UCC. The perception on campus, and certainly my perception until yesterday, is that there really is no formal procedure for approving new SU international programs. I would like for the IPC to begin executing its 5 year-old charge as soon as possible.

Many thanks for your help in addressing this issue,

Brian

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Approved 10/30/01

Bylaws for The International Program Committee

**The International Program Committee**

**The duties and responsibilities of the International Program Committee shall be to:**

- develop and evaluate procedures for the establishment of new international education programs and links;**
- develop, clarify, and evaluate procedures for sending University students abroad;**
- establish standard procedures for study abroad/University travel courses, working with the School and University Curriculum Committees.**
- serve as a resource for international opportunities for faculty;**
- advise the Director of International Education on financial disbursements to support faculty and student activities abroad;**
- facilitate dialogue regarding the internationalization of the curriculum;**
- advocate for international student services; and,**
- advocate for international student recruitment.**

**The committee shall be chaired by the Director of International Education (ex-officio, voting) and shall consist of: two faculty representatives elected from each school serving two-year, staggered terms; one designated Senator; one representative from the Admission's Office; one International Students' Services Coordinator; one representative from the Development Office (ex-officio, non-voting); and, two members of the student body (one international student and one study abroad student; both students are appointed by the Director of International Education) serving one-year terms.**