

Faculty Senate Minutes
February 28, 2017
Holloway Hall 119

<http://www.salisbury.edu/campusgov/facsenate/>

Senators Present: Stephen Adams, Anita Brown, Thomas Calo, Thomas Cawthern (Webmaster), Randall Cone, Douglas DeWitt, Chrys Egan (Secretary), Stephen Ford (President), Samuel Geleta (Vice President), Aaron Hogue, Kurt Ludwick, John Nieves, Vitus Ozoke, David Parker, David Rieck, Asif Shakur, Bart Talbert, Brent Zaprowski

Quorum: 18/19 Present

Call to Order: Faculty Senate President Stephen Ford, 3:30 p.m.

1. Approval of Minutes – February 14, 2016 – This item was tabled until the next meeting, as Senators received them Monday morning instead of Friday evening and need more time for review.
2. Announcements from the Senate President
 - a. Welcome New Senator Aaron Hogue - The Senate officially welcomes Hogue as our new Senator to replace Mullins' at-large seat for the spring 2017 term.
 - b. Interim Provost – President Ford wishes to welcome Dr. Karen Olmstead, Dean of the Henson School of Science and Technology and congratulate her on being named the Interim Provost and Vice President of Academic Affairs beginning July 1, 2017 while a search is conducted. Faculty Senate looks forward to working closely with her.
 - c. Open School Positions - Congratulations to those elected to the open school positions: James Forte, Jessica Walter, and Caroline Eckardt. Nominations are currently open for two open committee positions. Please encourage colleagues to nominate themselves. Please vote and encourage colleagues to vote to fill these positions.
 - d. Advising GullNet Recommendation Update – Vice-President of Academic Affairs Melissa Boog notified Senate Officers that GullNet programming is complete and now displays the Faculty Advisor/Mentor first and the Professional Advisor second. Thank you to the Provost office for covering the programming costs.
 - e. General Education Website Revision – In the interest of open and free communication, President Ford has asked that the Gen Ed co-chairs review the current gen ed website and transform it into a more useful communication vehicle for faculty who have questions. To this end, President Ford met with a Steering Committee member and the webmaster who think moving to Canvas and organizing it sequentially with detailed documents would be best. Target completion date is around spring break. More as this develops.
 - f. March 14 Meeting Canceled for Program Planning – advising is happening earlier than usual this term, so we will cancel the first March meeting instead of the usual second meeting.

- i. Pending Motions - due dates of 'on or before the March 14 meeting' from the Academic Policies Committee (social media policy) and the Faculty Welfare Committee (investigating the Great Colleges to Work for Survey) are still in place.
 - g. Adjunct Faculty Access to Faculty Center – At the request of President Ford, adjunct faculty now have Gull Card access to the Faculty Center. Adjunct Faculty Caucus Chair Timothy Robinson was notified of this change and also made aware that adjunct faculty have a reservable office space in GAC 130.
 - h. Pub Night @ The Library – Just a reminder of this event happening this Friday, March 3, 2017, 3:00-5:00 - GAC 4th floor Assembly Hall. It is an annual celebration of faculty publications.
- 3. Remarks from Provost Allen
 - a. Congratulations to Interim Provost Dr. Karen Olmstead, who is working closely with Provost Allen.
 - b. President and Provost had meeting about New College of Health and Human Services. Momentum and support is there now so administration is looking to move forward quickly.
 - c. Invitation to the President to her Seagull Stadium skybox on April 12, 7 p.m. Men's Lacrosse.
- 4. Unfinished/Continuing Business
 - a. General Education Review Update (Dr. James King, Co-Chair). January 26 was the working group day to address challenges presented to the steering committee. Of most importance was looking at distribution requirements. It was determined that the 54 student learning outcomes determined that was reduced to 5 was realistically more like 20. One task is to tackle the challenge of 20 student learning outcomes into a manageable number to map onto our courses. Dr. Mullins needed to step down from the Gen Ed Steering Committee. King asks the Senate to replace his position with another Fulton Senator. As indicated earlier, Canvas will be used to host the Gen Ed site so that all stakeholders can use it. The January 26 working groups will be called upon to continue the work. To do that the steering committee has added meetings in the Seidel Dean's Conference Room: Wednesdays and Thursdays – Mar 1st 1-3, Mar 17th 3-5, Mar 29th 1-3, Apr 14th 3-5, Apr 26th 1-3, May 12th 3-5.
 - b. Faculty Workload Ad-Hoc Committee Brief Report (Senator Nieves). Working with Provost Allen are Senators Nieves, Adams, DeWitt, and Cone. The aim is 30 credits per student per year and SU is at 28.0. Committee is also working on a metric for the other work faculty do. It will be especially important that faculty completely and accurately complete the annual work report. The report items will be shared in advance with faculty so we know what to track.
 - c. SU Smoking Policy Revision – Tabled from last meeting (see document). Senator expressed concerns that policy excludes people with asthma to use inhalers. Provost indicated that a newer version of the proposed policy that included some concerns expressed here was just circulated, but not widely. Tabled until we have new version.

- d. Gull Card Replacement Policy– Tabled from last meeting (see document). Replacement price reduced from \$25 to \$10. Senator explained that her card broke in the first week and that faculty use cards many times in a day to access offices and labs; faculty uses cards for work should not be responsible for normal wear and tear. Suggestion made that we should get one free card per year. There is no evidence presented to us that faculty abuse cards and the person making the decision is a student who does not use cards as we do. Use may not be obvious based on the type of wear. We are not billed for other work items like office chairs. We need the cards to do our jobs. The card office has no mechanism to track how often people replace the cards. Other things like paying campus cashier with cards causes damage. Marvin Pyles discusses that a new system in place to track cards, but no current evidence of faculty abuse. Senators suggested editing the Faculty/Staff Terms & Conditions policy document so that the bullet starting with, “A charge of \$10.00 will be imposed...” will instead read as follows:

Motion: A charge of \$10.00 will be imposed for a lost/stolen cards. No charge will be imposed for a card that breaks due to normal usage or for a card on which the magnetic stripe or proxy chip no longer works. Motion passes.

5. New Business

- a. UCC – EDUC 101 as General Education Course - Would count in Gen Ed IIIB or IIIC. Similar procedural questions to when FINA area was added to Gen Ed. in February 2015. UCC Chair Elizabeth Curtain has brought the EDUC issue to the Senate. **Action Item: We will follow the established procedure and create an ad hoc committee to review EDUC inclusion in General Education. The committee will submit a report to Faculty Senate within around a months’ time. Senator Zaprowski will serve as the non-voting Designated Senator on the committee**
- i. Codifying procedure (see document) for adding a new HEGIS code to Gen Ed. –
1. In February 2015, Senate approved two procedural items regarding this process that were never updated in the Curriculum Approval Guide because a Senate Recommendation to the Provost form was not sent to the Provost. **Action Item: President Ford will send the recommendation to the Provost.**
 2. Senator Zaprowski presented a proposal that would further clarify the role of the Faculty Senate in this process by including the procedure in the Curriculum Approval Guide. **Motion: Table until next meeting when until Senators can review.**
- b. Faculty Senate Reorganization per College of Health and Human Services - The Board of Regents has fully approved the proposal.
- i. Timeline of Events - to organize Senate representation and bylaws. We will know more in the next week.
 - ii. Suggestions made to establish guidelines to not grow the number of seats on committees (instead replacing at-large seats with new school seats) and to help cover seats from smaller schools.

- iii. Equivalency: As the new colleges have schools, we need to keep levels equivalent with the existing schools. The main CHHS structure is explained in the original plan. Consider 5 units to be represented as on par.
- iv. 3 new schools in CHHS: Nursing, Social Work, and the other programs. CHHS will have Heads instead of Deans.
- v. **Motion: Table until future meeting when Senators have more details. President Ford will distribute structure of new CHHS, contained in BOR Proposal, to Senators to aid in future discussion.**

c. Anything else?

6. Adjournment- 5:00