

Faculty Senate Agenda

September 20, 2016

Senate Chambers: Holloway Hall 119

<http://www.salisbury.edu/campusgov/facsenate/>

Senators Present: Stephen Adams, Anita Brown, Thomas Calo, Thomas Cawthern (Webmaster), Randall Cone, Douglas DeWitt, Chrys Egan (Secretary), Stephen Ford (President), Samuel Geleta (Vice President), Kurt Ludwick, John Nieves, David Parker, James Parrigin, David Rieck, Bart Talbert, Brent Zaprowski

Quorum: 16/19 Present

Call to Order: Faculty Senate President Stephen Ford, 3:30 p.m.

Moment of Silence for the passing of Dr. Ernie Bond

1. Approval of Minutes – September 6, 2016: Approved
2. Announcements from the Senate President
 - a. Administrator Evaluations 9/23 – 11/20 (see document)
 - i. Evaluation questions and timeframe remain the same
 - ii. On 9/23 all faculty will receive email link and instructions
 - iii. Discussion: Should we evaluate people when we do not directly work under them (i.e., teaching an honors class and evaluating Dean Pereboom?
Action Item: This should be referred to Joanna O'Neal, Developer/Analyst, Information Technology.
 - b. Nominations for the 3 Open School Senate Seats is open. Schools are encouraged to fill their seats.
 - i. Perdue – Undergraduate Curriculum Committee, 2 year
 - ii. Seidel – Faculty Financial Affairs Committee, 2 year
 - iii. Seidel – Faculty Awards and Recognition Committee, 3 year
 - c. Gull Card - Plus One
 - i. Faculty family members can receive cards with benefits
 - ii. Issue: misinformation about the program's existence, benefits, etc.
 - iii. This issue was left unresolved last year (4/5/16 meeting) with Marvin Pyles, Interim VP of Administration and Finance explaining the new card system was adopted that did not have an option for Plus One. He was looking for a workaround.
 - iv. The Plus One program still exists and Marvin presented an updated explanation of benefits (see document)
 - d. President's Advisory Team Meeting brief by FS President who attended the meeting:
 - i. Fair Labor Standards Act - VP Pyles will attend and address on 10/4/16 FS meeting
 - ii. Increasing Shared Governance
 1. President shared some mistrust over budget issues that will be addressed; process issues seem to be perceived differently and will be addressed
 2. Faculty stated that department chairs had not heard about advising changes

3. Dean Pereboom spoke of the success of the decentralizing budget plan as far as sharing governance and suggested that the Senate Finance Committee observe the process next year
4. President cannot attend every FS meeting so she counts on others to inform her of what is going on
5. Provost shared that communication happens many different ways; part of the responsibility of governance groups is to ask questions, sometimes she receives no feedback and she takes no response as an okay to proceed
6. Humberto Aristizabal discussed shared governance communication, which he believes could be enhanced by leadership training
7. Deans outgoing messages mentioned to be more intentional
8. President said it is hard to know what to bring to shared governance groups; everyone needs to treat each other with civility and good will
9. Increased communication is needed with constituents

e. Advising Center Status

- i. Faculty Senate Recommendation to the Provost form submitted 9/14/16
- ii. Provost response sent 9/19/16 (see document)
- iii. Changes from original response: Item 1 - Spring 2017 changed to October 2016; Item 2 - “semester” changed to “cohort”
- iv. Discussion:
 1. How will students find out about their faculty mentor in their major department? Boog states that for this Fall departments can tell her office to replace the original faculty advisor names. In the Spring, student cohort would have professional advisor and department faculty mentor (at department request). She is working with staff on GullNet issues.
 2. Who will check the activation box for students? Boog states that each department can contact her office to have final check, like in Geography. Concerns raised about Secondary Education needing three people to check off on students.
 3. Have these advising changes been disseminated to the chairs? Associate Provost will release the information to chairs tomorrow, but we are free to share this information.
 4. Discussion occurred over ongoing evaluation of the new advising process and communication between offices. The Senate can always ask questions. Provost’s office will report data at the end of each semester.

3. Remarks from Provost Diane Allen

- a. Addresses the passing of Ernie Bond and how it may affect our colleagues and students.
- b. “911 Shield” App for faculty and students to directly call campus police, has GPS, can contact SafeRide, connect with safe contacts, and other features. Outside of university, it will locate closest emergency center.
- c. Revised FERPA information will come from Jackie Maisel. Changes include addresses, outside agencies seeking information, and other items.

- d. New program with University of Maryland University College in Germany for Teacher Preparation, Secondary Education program in History and English (Originally Frostburg University program). Funded from Department of Defense grant. 17 students are in the Germany program now and left without support. SU agreed to assist. Some SU faculty will travel to Germany. SU will change the model to fit our program.
 - i. Discussion: There are US military bases all over the world. Would we extend the program to other countries or departments? We could expand these programs, with a lot of potential to grow. Courses are face-to-face or hybrid.
 - e. Changes to International Education and international students, working with SU Admissions Office. SUCIE office is hosting International Labs each Tuesday evening.
 - f. USM Board of Regents Committee on Education Policy and Student Life approved SU Urban and Regional Planning program.
4. Unfinished Business
- a. Update: General Education Review Committee - Dr. James King (see document)
 - i. Remarks:
 - 1. Learning Goals and Outcomes Introduction document was read aloud by Boog and more details added by King from the unfinished full Learning Goals and Outcomes document. Drafts of documentation will be available for transparency and to view the thought processes involved. More information forthcoming at the October 11 Gen. Ed. meeting
 - 2. 50-55 working goals in original document, narrowed to these goals:
 - a. Foundational Knowledge
 - b. Essential Capabilities
 - c. Personal Development
 - d. Social Responsibility
 - e. Making Connections and Addressing Big Questions
 - ii. Discussion:
 - 1. Will we have the chance to read and comment on supporting documents? Yes, we will have access.
 - 2. When will we have the model? By the end of October 2016.
 - 3. The goals are a promising start. It is about shared governance and buy-in from stakeholders.
 - b. USM Shared Governance Survey (see summary)
 - i. Motion: Include the USM Shared Governance Survey in the Great Colleges to Work for Survey (FWC Charge). Seconded, **approved**.
 - c. Great Colleges to Work for Survey (**FWC Charge, Amended due date 12/6/16 Faculty Senate meeting and including USM survey**)
 - d. Streamline Curriculum Reform to Reduce Paperwork (Ad Hoc Committee)
 - i. Report from Senator Mullins (shared by Ford): School curriculum committees are still in discussions. Chairs will continue to work with Mullins and Elizabeth Curtain, UCC Chair. Graduate Council should be included with undergraduate curriculum committees.
 - e. College of Health and Human Services (see documents)

- i. President Ford recalled the action item from our Sept. 6 meeting called for senate members to attend the town hall meeting and report back. The Town Hall meeting on 9/15/16 was attended by several senators.
- ii. President Ford's report: Room was packed. Idea started with questions from Deans and faculty. We do not yet know where school will be housed. Space consultants asked to consider this and will report recommendation upon return in October. Estimated new costs of \$486,000 (\$286,000 just for administration). Seidel school impact means education programs will remain. School will not go away as it is a foundational school. Process from here: if USM Executive Committee says yes, then it goes to Faculty Senate for feedback/endorsement, then USM system, then Regents, and if all say yes, then can move forward with hiring a Dean, who will be the force to develop the structure of the college. Spring 2017 earliest approval date. At this point Psychology would not be included. Faculty voice will be heard and discussion should be happening now.

5. New Business

- a. System Faculty Workload – Faculty Input (Ad Hoc Charge)
 - i. Suggested Committee: John Nieves (Fulton), Randy Cone (Henson), Steve Adams (Perdue), Doug DeWitt (Seidel)
 - ii. Discussion: Suggestion that Ad Hoc committee include department chairs in discussion. Need access to previous work load data. (Discussion tabled and will continue at next meeting).

Meeting Adjourned: 5:00 p.m.

Minutes Submitted by Senate Secretary: Chrys Egan 9/20/16, Edited 9/21/16

Minutes Posted by Senate Webmaster: Tom Cawthern