

**Faculty Senate
HH 119
November 26, 2002
Minutes**

Present: E. Curtin, J. DeRidder, N. Hopson, V. Hutchinson, R. Long, D. Marshall, P. McDermott, R. McKenzie, K. Milner, D. Parker, D. Rieck, D. Rotondo, B. Talbert, D. Whaley

Absent: D. Mathews, M. Mitchell, M. O=Loughlin

Announcements - Rich McKenzie, Chair

Dr. McKenzie reported that Jerry Waldron and others associated with IT had accepted his invitation to discuss the recent problems with technology. He was still waiting to hear when Ellen Zinner and members of the committee who developed the Facilities Use proposal would be able to meet with the Senate.

Remarks from the Provost - David Buchanan

Dr. Buchanan congratulated Dr. Ying Wu and his students who had won first place in the sixth annual College Fed Challenge. He noted that this was a prestigious accomplishment.

His other announcements concerned the budget. The official news, as of that morning, was that the System needed to give back to the state 3.5 % of their budgets immediately but that the cuts would not be across the board. Salisbury and Bowie, who receive the lowest percent of their funding guidelines in the state, have to give back less than the other institutions. To accomplish this, we will have to make budget reallocations from all areas. Nevertheless, we will not be raising tuition for the spring, or laying off or furloughing employees. We have some vacant administrative positions and will continue to hold them. January may bring further cuts, and next year poses a large problem that may require a reconsideration of raising tuition or other plans. Each institution needs to send a plan to the system by Dec 4 outlining how it will find the money to return to the state.

Approval Of Nov 19 Minutes (unanimous)

New Business:

I. Proposed Faculty Handbook Changes - Academic Freedom and Tenure Committee - Doug Marshall (attached)

Dr. Marshall referred to the handout that had also been sent out previously. AF and T wants to change language in the Faculty Handbook to be sure that all cases that

involve tenure issues, including termination of a tenured faculty member, will be heard by that committee. Their proposal does change the role of departmental tenure committees in some instances. It is an attempt to make the process clear and transparent, so that a faculty member will always know how he or she is progressing toward tenure. Senators had questions and concerns about a number of changes. Dr. Marshall will receive suggestions for editorial changes through next week and will then send the document out for consideration by all departments. A major part of future Senate meeting will be devoted to this issue.

II. A Conversation with IT Representatives

Jerry Waldron

Bill Pennewell

Mr. Waldron presented the Senate with a list of recent Accomplishments, Challenges, and Opportunities and Assets for campus technology. He and Mr. Pennewell explained that the e-mail glitch last week was an anomaly: on Friday, Nov 15, we had enough storage space available to last an average year; by Monday we were 90% full. Because faculty responded to the request that we empty e-mail, IT may not be able to figure out exactly what happened.

Mr. Waldron indicated that to avoid future problems we may need to buy more storage--which we have already done to some extent. Automatically delete messages after a certain period or send out requests to faculty to get rid of e-mail. Probably we will need some combination. Mr. Pennewell handed out a chart of disk statistics, which showed how space for faculty and academic staff went from 70% in use to 90% and then back down to 50% before the addition of new space. With the added memory, we are now at 29.41% capacity. Faculty expressed concern that they need to be notified before any changes occur, for example, the recent deletion of all A Sent@ messages more than 16 months old. They noted that faculty use e-mail very differently from the ways they had used it in the past. In general, both faculty and IT need to improve communication so that we can anticipate problems.