

**The Faculty Senate
Minutes of Senate Meeting
September 16, 2003**

Senators Present: Robert Long, Pat McCormick, Rich McKenzie, Martin Pereboom, Deborah Mathews, Memo Diriker, Darrell Mullins, Jim McCallops, Elizabeth Curtin, Kathleen Shannon, Victoria Hutchinson, Susan Muller, Mike O'Loughlin and David Rieck. (Quorum present).

Senators Absent: David Parker, Denise Rotondo, Natalie Hopson and Doug Marshall

Remarks from the President: President Dudley-Eshbach accepted an invitation from the Senate President to explain the process by which the new Director of Institutional Advancement was hired. The President explained that special circumstances led her to make an executive decision for the selection of this candidate without going through the process of a national search specifically for this position. However, she assured the Senate that she remained committed to a procedural policy that included national searches for administrative positions, particularly those related directly to the faculty and academic matters, including the offices of provost and deans.

Remarks from the Provost: Dr. David Buchanan announced the cancellation of classes beginning at 5:00 p.m., Wednesday, September 17th and continuing for Thursday and Friday, September 18th and 19th because of the potential dangers related to the impending hurricane, Isabel. The provost also made some brief remarks updating the fall enrollment totals indicating that admissions were within striking distance of plan.

Old Business: None noted.

Approval of Minutes: Minutes of the May 16th, 2003 Senate meeting were approved without amendment.

New Business: Senate President David Rieck announced charges to be sent to five Senate Standing Committees for their examination and reporting back to the Senate.

1. **Admissions and Readmissions:** The Faculty Senate directs the Admissions/Readmissions Committee to write bylaws that include a description of its membership and charge. The charge should not be limited to a role in readmissions, but should explicitly include a description of the committee's role in the admissions process. A likely outcome would be to make the members of the committee the faculty representatives on the enrollment management team. Also, it should consider an expansion of the Committee's mandate to include policy issues regarding criteria for admissions and university enrollment questions,

including the size of the student body. Expectation is that all of this would involve a by-law amendment.

2. **Faculty Welfare Committee:** Three issues are charged to this committee. First, the Senate wishes the Committee to reexamine the sabbatical selection process, particularly with an eye towards the time line for the process. It also directs the Committee to make recommendations regarding whether or not sabbaticals ought to be competitive and what kind of process should be used in this process. Finally, the Senate directs the Committee to revise the administration's plan for providing benefits to full-time contractual faculty.
3. **Faculty Development Committee:** Two issues are charged to this committee. First, the Senate wishes the committee to examine the new board policy regarding “external commitments” and make recommendations back to the Senate. Second, the Committee is directed to examine the criteria and process by which teaching is evaluated. This should include, but not be limited to, the role, if any, student evaluations play in this process and whether or not they should be standard across all classes.
4. **Promotions Committee:** The Senate President charges this Committee to consider holding an annual panel discussion regarding promotions packages for non-tenured and tenured faculty seeking promotion to higher rank.
5. **Academic Policies:** Finally, the Senate president charges this committee with revisiting policy on academic integrity, specifically with regard to the problem of plagiarism. Policy recommendations may be in order.

Adjournment: Meeting was called to adjournment at approximately 4:40 p.m.

Respectively submitted,

Michael O’Loughlin

Senate Vice President