

Approved* Minutes of the
SU Faculty Senate Meeting
30 September 2003
HH 119

Senators present: Curtin, Diriker, Hopson, Hutchinson, Long, Mathews, McCallops, McDermott, McKezie, Muller, Mullins, O'Loughlin, Parker, Pereboom, Rotondo, Shannon, Rieck

Senators absent: Marshall

1. Dave Rieck called the meeting to order at 3:30 PM.
2. Dave had several brief announcements:
 - A. He is using new e-mail distribution lists. Please let him no if there are any problems.
 - B. Charges have been sent to several committees. Most will report back to the Senate by November.
 - C. Some of the committee chairs have not yet identified themselves.
 - D. Please send your comments about the proposed academic calendars to Dave Buchanan.
 - E. Our next meeting will be on October 14th. The Forum meets on the 7th. At that meeting we expect a report from Arlene White concerning General Education and from Jerry Waldron concerning PeopleSoft.
 - F. The DRAFT Strategic Plan is out and everyone should soon receive one.
 - G. Dr. Gupta from UMES and Dave are exploring the possibility of a get-together between faculty at the two institutions.
3. Dave Buchanan announced:
 - A. Models for new-student orientation are being reviewed.. He wants a team composed of faculty, staff, and students to look into this matter. Everyone seems to agree that it's "not academic enough." The Student Leadership Team is considering restructuring orientation, and they are working on a plan. Additional faculty representation is needed on this team, and he will work this out with Dave Rieck.
 - B. The Faculty Handbook will soon be updated on the website in pdf format, probably within a month. Replacement pages (only) will be sent to those faculty who already have bound versions, and new new copies will be sent to faculty who do not have one.
 - C. His office will provide some refreshments if there is a get-together between SU and UMES faculty. (See 2.G. above)
4. Approval of minutes:
 - A. The minutes of the 16 September meeting were approved.
 - B. The minutes of the 23 September meeting were approved after the correction of one minor typo.
5. Dave Parker presented a brief overview of Robert's Rules and how they affect Senate

Business.

- A. Because of Article IV Section 8 of our Bylaws, abstaining is effectively the same thing as voting against a proposal. This affects the Senate and all of its committees. A majority (or a 2/3 majority if called for under Robert's Rules) is determined by counting all voting members present.
 - B. Calling "Question!" has no parliamentary meaning and requires no action. The correct method of "moving the previous question" is almost always unnecessary.
 - C. Good general principal: a 2/3 vote is required to limit a member's rights. Examples include closing debate, closing nominations or polls, preventing the consideration or introduction of an item of business, suspending the rules, or taking up an issue out-of-order.
 - D. The Chair (e.g. Senate President) has considerable authority to manage the meeting, subject to the will of the assembly. The parliamentarian has absolutely no authority and only advises the chair..
6. Dave Buchanan gave a PowerPoint presentation concerning the SU budget. We appear to be relatively okay.
- A. Question about sources of funding: He noted that the USM Tuition Task Force would be making its presentation on the 7th.
 - B. Question about the Auxiliary Budget: He explained that Residence Halls, Food Service, Bookstore, Vending Machines, etc. have to build up funds to pay for their own repairs. These funds are sometimes used for other purposes, but we still need to keep enough available to handle emergencies in these operations.
 - C. Question about the SU Foundation: It has experienced weak growth. Hopefully it will again soon fund its many projects of interest to faculty - including supporting travel and research.
 - D. Question concerning the furloughs: Unless something fortuitous occurs, there will be two furlough days in the spring for all SU employees.
7. From the Faculty Welfare Committee: A Proposed Policy on the Employment of Full-Time and Part-Time Non-Tenure Track Instructional Faculty at SU was distributed. This will likely be an action item at our next meeting.
3. Dave Rieck adjourned the meeting before 5 PM.

The next meeting of the Faculty Senate is scheduled for 14 October in HH 119

Respectfully submitted,

Dave Parker, Secretary

*Minutes approved at the 21 October 2003 Meeting of the Faculty Senate