



## Issues regarding the Academic Calendar and Fall Break

1. **The Code of Maryland** (COMAR) requires that for each semester hour of lecture credit there be 750 minutes of supervised instruction.
2. **Meeting COMAR Regulation**
  - a. Current Method
    - i. Schedule 50 minute periods on MWF and 75 minute periods on TR
    - ii. Schedule 14 full weeks of classes
    - iii. Schedule an extra Monday, Wednesday, or Friday
    - iv. Schedule an extra Tuesday or Thursday
    - v. Schedule a 120 minute final exam for each course
  - b. *Alternate way to meet COMAR regulations*
    - i. *Schedule 50 minute periods on MWF and 75 minute periods on TR*
    - ii. *Schedule 14 full weeks of classes*
    - iii. *Schedule a 150 minute final exam for each course*
3. **Breaks**
  - a. Spring -- no difficulty
  - b. Fall
    - i. Current Situation
      1. The 2 extra days in the current calendar are Tuesday and Wednesday of Thanksgiving week. Monday of Thanksgiving week "covers" the Labor Day Holiday
      2. Days various constituencies want off
        - a. Labor Day
        - b. 2 days in October (Fall Break)
        - c. Wednesday before Thanksgiving
        - d. Thanksgiving Day & Friday after Thanksgiving
    - ii. Implementing a Fall Break
      1. Move to 2.5 hour finals and decide on a final schedule
      2. Three Plans
        - a. **Plan A for Fall Break**
          - i. **Take a MT off in October**
          - ii. **Take WRF of TG week off**
        - b. **Plan B for Fall Break**
          - i. **Take Labor Day off**
          - ii. **Take MT off in October**
          - iii. **Take RF of Thanksgiving week off**
          - iv. **Follow M schedule on W of TG week**
        - c. **Plan C for Fall Break**
          - i. **Take Labor Day off**
          - ii. **Take a F off in October**
          - iii. **Take WRF of Thanksgiving week off**
          - iv. **Follow F schedule on T of TG week**

