

Proposed revised (changes in red one comment in blue)

Timeline for Faculty Tenure and Promotion

a. Notification by Academic Affairs Office to deans of tenure-track faculty eligible for tenure review. **If the candidate is eligible to be promoted, then the dean should be notified.**

September 1

b. Eligible faculty notified by dean of eligibility for tenure and if appropriate promotion.

September 5

c. Applicant notifies department chair, in writing, of intent to apply for tenure. **If the candidate is eligible to be promoted applying for promotion, then the applicant should notify the department chair, in writing, of intent to apply for promotion.** Department chair notifies chairperson of Departmental Tenure Review Committee of intentions of candidates. **If the candidate is eligible to be promoted applying for promotion, department chair notifies chairperson of Departmental Promotions Review Committee of intentions of candidate.** (Departments may wish to alter their policies so that this is one committee) **September 15**

d. Candidate's application file for tenure to the chairperson of the Departmental Tenure Review Committee. **If the candidate is eligible to be promoted applying for promotion, then the applications should also address promotion.** **October 1**

e. Recommendations by Departmental Tenure, and if applicable Promotion, Review Committees along with application file forwarded to department chair. **November 1**

f. Recommendations on tenure and if applicable, promotion, by department chair along with application file forwarded to school dean. **November 15**

g. Recommendations on tenure and if applicable, promotion, by school dean along with application file forwarded to the provost. **December 1**

h. Recommendations for tenure from the provost will be forwarded to president. **December 15**

i. Written notification of tenure decision by the president to the candidate. **January 15**

j. If the candidate is awarded tenure and is eligible to be promoted applying for promotion, then the candidate's application file will be submitted to the Committee on Promotions. February 1

k. Recommendations for promotions to provost by Committee on Promotions and notification in writing to applicant faculty. March 1

l. Recommendations for promotion to president by provost. March 22

m. Notification of promotion to faculty in writing by president. April 15