

Faculty Senate
HH 119
September 17, 2002
3:30-5:00
Minutes (approved 09/24/02)

Present: E. Curtin, Jerome DeRidder, N. Hopson, V. Hutchinson, R. Long,
D. Marshall, P. McDermott, R. McKenzie, K. Milner, M. Mitchell,
D. Mullins, M. O'Loughlin, D. Rieck, D. Rotondo, B. Talbert, D. Whaley.
Absent: D. Mathews, D. Parker (attending CUSF meeting)

I. Remarks - Rich McKenzie, President

1. C S and D, a consulting firm working on the new Master Plan, will meet with the Faculty Senate during the Sept 24 Faculty Senate meeting to discuss possibilities for proceeding with a new plan. We hope that any interested faculty will attend the meeting.

2. The Webmaster of the Faculty Senate has had to resign because of the time commitment the job involves. Members of the Executive Committee will meet with Scott Bassford to find ways of making the Website more User Friendly. The hope is that the Website can be organized so that keeping it up-to-date is a less daunting task than it presently is. When that is accomplished, Dr. McKenzie will ask for volunteers for the position.

II. Remarks - Sandra Cohea-Weible representing the Provost

Dr. Buchanan regrets his absence from the first Faculty Senate Meeting. He would like everyone to note his previous announcement that there will be three open meetings--Oct 2, 3 and 4--for faculty to learn about People Soft. Each meeting will be 90 minutes and will cover the basic information for faculty concerns.

III. Remarks-- Elizabeth Curtin, Recording Secretary for the Faculty Senate
Dr. Curtin reported that in the interest of improving communication between the Faculty Senate and the faculty, she is going to send out unapproved, tentative minutes as soon as possible after each meeting. She asks that senators provide her with written copies of any motions that they make at the end of each meeting. She also hopes to have copies of any documents that the senators will be discussing before every meeting.

IV. Approval Of Minutes

Feb 26 (attached) Approved

May 14 Dr. Khazeh asked that approval be postponed until he can add a statement that he made for the record at that meeting. Motion to delay approved passed.

May 21 Dr. Curtin asked that approval be postponed until she can verify which senators attended the meeting.

V. Old Business:

Updates: Rich McKenzie

1. IP Policy (we hope to have an electronic copy of this available soon.)
System has approved what we sent forward last year.

2. Sabbatical Request And Leave Policy Forms—The Provost has approved the revised forms that we recommended last year. (attached)

3. Strategic Plan—The 1998 Strategic Plan is being examined to determine what progress has been made in achieving its goals. The Faculty Senate is listed as being partially responsible for working toward those goals. The Faculty Senate officers are in the process of responding to Bryan Price's request for feedback.

4. Policy High Merit—The Provost has some concerns about the document that the Faculty Senate sent forward and wishes to discuss them with the Faculty Senate at the October 8 meeting, the first meeting in October.

5. Benefits for Contractual Faculty - David Rieck

Last year the Faculty Senate asked for and received from the administration a plan to provide benefits for contractual employees. Dr. Rieck asks that the Faculty Welfare Committee be asked to examine the plan and report back to the Faculty Senate by mid-November its reaction to the plan. Of particular concern is the definition of the workload requirements that may not take into account the different needs of different departments. The Faculty Welfare Committee was charged to look into the plan and report back.

VI. New Business:

1. Faculty Development House - Submitted by Ellen Zinner

Dr. Zinner, chair of the Space Utilization Committee, has asked that the Faculty Senate consider whether or not the Faculty Development House is being used in the best way. Donna Test provided the senators with data about the use of the House. Bryan Price indicated that the committee was looking in any under-utilized space on campus. Mr. Whaley explained that the Faculty Development Committee concluded last spring that the faculty should not relinquish this space at this time but is open to exploring the possibility of turning to a more convenient, easier-to-use space for faculty functions. He asked that any action be delayed until after the committee makes its recommendation to the Faculty Senate. Others offered their views on why the house receives little use. Jim Welsh pointed out that the house does house the Literature and Film Quarterly, a journal with international circulation.

2. Academic Policies Restructuring

Dr. Buchanan has asked the Faculty Senate to reexamine the make-up and the role of the Academic Policies committee, largely because of legal issues. Dr. McKenzie suggested that we forward this request to the Academic Policies Committee, and there was no objection.

3. Bookstore Advisory Committee

Dr. Buchanan has asked the Faculty Senate provide representation for a

Bookstore Advisory Committee. Dr. McKenzie asked that senators send suggestions for selecting faculty representation to him by next week. Much discussion ensued concerning the history of such advisory committees in the past and the possible need for different kinds of action on the part of the faculty. Doug Marshall made and Miguel Mitchell seconded the following motion:
That the Faculty Senate contact faculty and ask for positive and/or negative comments about recent service they have received from the Book Store.

Vote: In favor—7

Opposed—7

Abstentions—2

The motion failed.

Meeting was adjourned at 4:40

Respectfully submitted,
Elizabeth Curtin, Recording Secretary

Adjournment