

Mailed out on
4/4/17

Senate Recommendation to the Provost

Originating Body: Faculty Senate

Originator: Stephen Ford

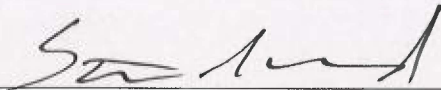
Date Submitted: 3/28/2017

Requested Effective Date: Immediate

Recommendation: Undergraduate Curriculum Guide, Procedural Role of the Faculty Senate
Regarding New HEGIS Code for General Education

Attached: Curriculum Approval Guide Revision Proposal02282017

Date Approved by the Faculty Senate: 3/28/2017



President, Faculty Senate

3/28/2017

Date

Action Taken by Provost

Date: 4-4-17



Recommendation Accepted



Recommendation Not Accepted

☐ Recommendation returned to the Originating Body for further review (see attached)

Disposition for Approved Recommendation:

☐ President

☐ VP Student Affairs

☒ Faculty Senate President

☐ VP Finance

☐ Consortium Chair

☒ School Deans

☐ Webmaster

☐ Graduate Council

☒ Catalogue Editor

☐ Provost Council



Provost

4-4-17

Date

1.2 CURRICULUM REVIEW PROCESS

Guiding Proposals to Final Approval

The Undergraduate and School Curriculum Committees have agreed upon several general procedures to use in guiding proposals to final approval.

Role of the Faculty Senate

Faculty Senate has the right to review all decisions made by the UCC.

Any course which require changes to the areas within the current structure of General Education will be forwarded to the faculty senate for approval. Here we define “area” to mean the three or four letter code that is associated with all courses whether that code is synonymous with a program, a department, or other.* When a new area has been sent to the faculty senate to be reviewed for inclusion in General Education, the senate president will contact the chairs of departments hosting those disciplines currently represented in the proposed category of General Education. The senate president will ask each chair for a representative to serve on an ad hoc committee to review the proposal. The faculty senate president will also recruit a non-voting designated senator to sit on the committee. Once formed, the ad-hoc committee will elect a chair to oversee the review process.

The proposing department will submit a formal proposal to the ad-hoc committee where they will demonstrate the academic underpinnings of the area and conclusively show that the proposed area is suitable for inclusion in that General Education category. The faculty senate will ask that this ad-hoc committee submit a report with a recommendation and a rationale in writing to the senate president. The senate will then consider the recommendation of the ad-hoc committee and vote on the proposal. Representatives from the ad-hoc committee will be asked to attend the senate meeting to answer any questions. If the faculty senate approves the change in area, the UCC will then proceed to review the course proposal to determine if the course meets UCC guidelines for inclusion in General Education. If the faculty senate does not approve the change in area, the UCC will not review the course proposal.

*Note that this language was approved by the faculty senate on Feb. 10, 2015.

Red highlighted text and flowchart graphics were approved by the Faculty Senate on March 28, 2017.

