

(The Senate and Senate Committees should use the following form for officially communicating recommendations to the Provost. Such committees would include: UCC, UPC and Executive Committee of the Senate along with any other committees which provide recommendations directly to the Provost.)

Senate Recommendation to the Provost

Originating Body Ad Hoc Committee on a Writing Center

Originator Elizabeth Curtin and Nicole Munday

Date submitted May 17, 2002

Requested Effective date Fall 2002

Recommendation The Faculty Senate requests that the Provost ask the Academic Long Range Planning Committee to review the attached proposal for a Writing Center and rank it among other university initiatives, for example providing benefits for contingent faculty, as the committee considers its priorities for long range planning and funding.

Attach any supporting documentation.

Action Taken by Provost:

Date 5/29/02

☒ Recommendation Accepted ☐ Recommendation Not Accepted

☐ Recommendation returned to Originating Body for further review (see attached)

Disposition for Approved Recommendation:

☐ President
☒ Faculty Senate Chair
☐ Forum Chair

☐ VP Student Affairs
☐ VP Finance
☐ School Deans

☐ Webmaster
☐ Catalogue Editor
☐ Student Handbook Editor
☐ Faculty Handbook Editor

☐ Graduate Council
☐ Provost Council
☒ Other: Sent to Bryan Price &
LRPC 5/29/02

provost/scw/0302

From: *Dr. David H. Buchanan*

Date: *5/3/02* *Sent*

<input type="checkbox"/> Kent	<input type="checkbox"/> Avery
<input type="checkbox"/> Sandra	<input type="checkbox"/> Betsey
<input type="checkbox"/> Gerry	<input type="checkbox"/> Judy
<input type="checkbox"/> Maarten	<input type="checkbox"/> Nelson
<input type="checkbox"/> George	<input type="checkbox"/> Jerry
<input type="checkbox"/> Tom	<input type="checkbox"/> Vicki
<input type="checkbox"/> Jane	<input checked="" type="checkbox"/> <i>Rich McKenzie</i>

<input checked="" type="checkbox"/> Please Handle	<input type="checkbox"/> No Reply Necessary
<input checked="" type="checkbox"/> FYI	<input type="checkbox"/> Let's Talk About This
<input type="checkbox"/>	<input type="checkbox"/> Reply With Action:

Writing Center Proposal

I. Rationale

Salisbury University Writing Center would be a resource for undergraduate and graduate student writers at any point in the writing process or in their writing development. All writers, professionals and beginners, need sounding boards at various moments in the writing process. In our proposed center, peer tutors, trained by the writing center director, would help writers develop strategies for getting started, articulating an argument, revising for clarity and organization, and editing for correctness.

Although tutors would be willing to work on a particular assignment with students, ideally students would use the center multiple times throughout their academic career so that their skills can develop over time. This would not be a proofreading service. The writing center would provide drop-in assistance, but would encourage scheduled appointments, so that writers could return to the same tutors again and again.

We envision that peer tutors would serve as concerned readers, perhaps more accurately, consultants for writers who need help. Although we would encourage faculty members to make students aware that the writing center is an available resource, we would not want either the faculty or students to view a trip to the writing center as punishment for a failed assignment. If the writing center is to succeed, it must be seen as non-threatening, in other words not just for remediation.

The writing center would recognize that different disciplines have different requirements, and would seek representative tutors from as many disciplines as possible.

All tutors' training would include an examination of writing across the disciplines; however, the writing center would hope to attract tutors with varying types of expertise so that writers would have a choice in selecting who could best help them.

II. Staffing

We envision that the Writing Center would have a director, who serves as a half-time employee in that capacity and has a half-time role in some other university role, either teaching or administering another academic program. We would hope this person would be compensated similarly to the compensation levels of School Advising Coordinators. In addition to the director, we believe the Writing Center would need 12 to 15 tutors paid on an hourly basis. Students who want to be tutors would be required to take a course or a workshop, ideally in the fall semester of their junior years, with the hope of acting as tutors for three semesters.

III. Estimated costs

Judging from budgets at other institutions, we estimate the operating budget would be approximately \$60,000 for the salary of the director and the hourly wages (\$5.50 an hour) for student tutors. We do not foresee major start up costs because we will need only tables and two to four computers, which do not have to be state of the art.