

(The Senate and Senate Committees should use the following form for officially communicating recommendations to the Provost. Such committees would include: UCC, UPC and Executive Committee of the Senate along with any other committees which provide recommendations directly to the Provost).

Senate Recommendation to the Provost

Originating Body Faculty Senate

Originator: Faculty Welfare Committee and

Date Submitted December 7, 2006 Requested Effective Date: Spring 2007.

Recommendation: The Faculty Senate recommends that the deadline for chairs' annual evaluations of faculty be changed to March 15th and that the Faculty Welfare Committee begin development of a formal process designed to provide feedback to tenure-track faculty with contract renewal deadlines that occur before March 15th.

Attach any supporting documentation.

Thomas Jones

Action Taken by Provost:

Date 12/15/06

☒ Recommendation Accepted

☐ Recommendation Not Accepted

☐ Recommendation returned to Originating Body for further review (see attached)

Disposition for Approved Recommendation:

☐ President

☒ Faculty Senate President

☐ Forum Chair

☐ Webmaster

☒ Catalogue Editor

☒ FACULTY HANDBOOK EDITOR

☐ VP Student Affairs

☐ VP Finance

☒ School Deans

☐ Graduate Council

☐ Provost Council

*Copies sent out
Jan. 2, 2007.*

From: Vicki Robison
To: Priscilla Nichols
Subject: Fwd: Faculty Annual Evaluations

Priscilla,
FYI.
Vicki

>>> Tom Jones 12/18/2006 10:37 AM >>>

To All Department Chairs and Deans:

As per our discussion on Friday, I am approving the Faculty Senate recommendation to move the due date of faculty annual evaluations by chairs from February 1 to March 15. This will take effect starting with the 2007 calendar year and I am authorizing the existing deadline for the calendar year 2006 to be pushed back From February 1, 2007 to March 15, 2007. However, the annual evaluation on faculty up for promotion should be completed earlier than March 15 so that it can be included in their promotion package.

Also, the Faculty Senate included as part of there recommendation to me that the Faculty Welfare Committee would develop a formal process designed to provide feedback to tenure-track faculty with contract renewal deadlines that occur before March 15. Until the Faculty Welfare Committee has time to deliberate on this issue, I am asking that chairs keep their non-tenured tenure-track faculty appropriately informed in a timely fashion on their performance so that, if necessary and possible, corrective action can be taken prior to contract renewal notification deadlines (first year = March 1; second year = December 15; third year = August 1). Tom.

Thomas W. Jones, Ph.D.
Interim Provost and Vice President of Academic Affairs
Salisbury University
Salisbury, Maryland 21801
Phone (410) 543-6020.
FAX (410) 548-2587
twjones@salisbury.edu