

(The Senate and Senate Committees should use the following for recommendations to the Provost. Such committees would include the Committee of the Senate along with any other committees which report directly to the Provost.)

Mailed out
May 18, 2009

Senate Recommendation to the Provost

Originating Body Faculty Senate Originator President, Faculty Senate, Mike O'Loughlin

Date submitted 2/5/09 Requested Effective date: In time for next round of promotions applications.

Recommendation At its February 3, 2009 session, the Faculty Senate unanimously approved the language changes for "Procedures for Promotion of Faculty" in the Faculty Handbook, as written by the Faculty Welfare Committee, without amendment. (Recommended changes attached)

Attach any supporting documentation. Senate President's letter and recommended changes.

Action Taken by Provost:

Date 4/1/09

☒ Recommendation Accepted ☐ Recommendation Not Accepted
☐ Recommendation returned to Originating Body for further review (see attached)

Disposition for Approved Recommendation:

☐ President PRESIDENT
☒ Faculty Senate ~~Chair~~
☐ ~~Forum Chair~~
☐ Webmaster
☐ Catalogue Editor
☐ Student Handbook Editor
☒ Faculty Handbook Editor

☐ VP Student Affairs
☐ VP Finance
☒ School Deans
☐ Graduate Council
☐ Provost Council
☐ Other: B & T.

**Section in Faculty Handbook begins on 2-13 Section
D. Procedures for Promotion of Faculty.**

Section 'D 1a'-no change proposed.

Current text:

D 1b. Each application for promotion should be initiated through the submission of credentials to a departmental promotions committee, the department chair, and dean of the school. All applications for promotion must receive consideration by department committees, chairs and deans.

Proposed replacement:

D 1b. All applications for promotion must be initiated through the submission of credentials to a departmental promotions committee, the department chair, and dean of the school for review and recommendation. The departmental committee, chair and dean respectively, must add to the candidate's application file a written recommendation stating whether or not they endorse the candidate's promotion.

Current text:

D 1c. Departmental promotions committees add their recommendations to the candidate's application file and forward the complete file to department chairs, who in turn add their recommendations to the candidate's application file and forward the complete file to the deans of their schools. Deans of schools add their recommendations to the candidate's application file and forward the complete file to the University Committee on Promotions. Names of faculty recommended for promotion by their department promotions committees must go forward to the Committee on Promotions even if they do not receive approval from department chairs or deans of schools. Names of faculty recommended by departmental promotions committees which go forward lacking recommendation of a department chair or school dean must be accompanied by the written statements of non-recommendation they receive.

Proposed replacement:

D 1c. The Departmental promotions committees adds a written positive or negative recommendation to the candidate's application file and forwards the complete file to the department chair who in turn adds a written positive or negative recommendation to the candidate's application file and forwards the complete file to the dean of the school. The dean adds a written positive or negative recommendation to the candidate's application

file and forwards the complete file to the University Committee on Promotions.

Current text:

D 1d. The Committee on Promotions reviews recommendations for promotions which it has received, with or without endorsement of departmental promotions committees, department chairs, or deans using the criteria described in section B.1 of this policy and the procedures described in section D.1 of this document.

Proposed replacement:

D 1d. The University Committee on Promotions reviews the completed file using the criteria described in section B.1 of this policy and the procedures described in section D.1 of this document.

Sections 'D 1 e, f, g, and h' remain the same.

Section D 2 Deadlines for Faculty Promotion (p. 2-14) .

Sections 'a' through 'd' remain the same.

Current text:

D 2e. Report of promotions recommendations to Committee on promotions by school deans or submission by unendorsed applicant faculty- **March 30.**

Proposed replacement:

D 2e. Report of promotions recommendations to Committee on Promotions by school deans - **March 30.**