

Minutes of the Salisbury University Faculty Senate
March 8, 2011
Holloway Hall, Rm. 119

Senators Present: Mara Chen, J. Craig Clarke, Douglas DeWitt, Theodore Gilkey John Kalb, Kashi Khazeh, Kurt Ludwick, E. Patrick McDermott, Darrell Mullins, Michael Scott, Vera Street, David Rieck, Donna Ritenour, Kristen Walton, Starlin Weaver, Adam Wood

Senators Absent:, Gail Welsh, Thomas Anderson

I. Senate President Rieck called the meeting to order at 3:30 p.m.; a quorum was present.

II. Minutes: The Minutes of February 8 and 22 were approved.

III. Announcements from Senate President Rieck:

1. Announced that there would be no Senate meeting on March 29; next meeting would be on April 12.
2. Bylaws changes: While the Senate restructuring failed to pass a faculty vote, the addition of a librarian would move forward for a vote.
3. The Middlestates periodic review report will come out around Spring Break; comments and suggestions are being sought.
4. A Charge is being sent to the Faculty Welfare Committee regarding Sabbatical timelines; when does the contract begin/end?
5. The resolution from the previous meeting regarding the library—"to strongly encourage the administration to continue to make increased funding for the library an annual priority"—was accepted by the Administration.

IV. Remarks from Provost Allen:

1. Thanked the committee that produced the Periodic Review.
2. Announced that the President has signed the Memorandum of Understanding with Wor-Wic on a plan now called "Fall Fusion."
3. Announced that the Delaware Study is being reviewed.
4. Announced that the Adjunct Faculty Policy is being rewritten. There will be a new governance group—the "Adjunct Faculty Caucus"—that will report to the Provost once per semester. The new policy will be distributed to the faculty soon.

V. Reports:

1. The Ad Hoc Committee on Faculty Searches.
 - A. Discussed the conflicts between the Handbook and what Human Resources (HR) has posted on its webpage.
 - B. Marvin Pyles showed the online application process, noting that HR had been charged to examine the process to see how we can modernize and more effectively collect EEO information.
 - C. Key issues raised by the Ad Hoc committee: who decides on the language of ads, the delivery of materials (i.e. rec letters, etc.), timing and deadlines, visas.
 - D. The Ad Hoc committee will review the current language and make alterations as needed to procedures; will return to Senate in the near future.
2. Academic Policies—Winter Credit Hour Limits:
 - A. The Committee felt that the limit of seven credit hours was sound and that there were no changes needed except, perhaps, for issues of appeals.

47 VI. Unfinished Business: Academic Policies—Office Hours:

- 48 1. Responding to a Senate Charge, Academic Policies felt that the current language of
49 the Handbook “suggests” five posted office hours per week. Further, the committee
50 felt that the “suggested” 5 hours should be replaced with “required” three to five
51 hours (see Relevant Documents). Discussion ensued.
52 2. A Motion was made to table the issue. The Motion passed.

53 VII. New Business: Academic Policies—Academic Integrity:

- 54 1. The idea of a redaction of offenses should be initiated.
55 2. A Charge will be sent from the Faculty Senate.

56 VIII. Meeting adjourned at 4:58.

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58 Minutes submitted by Adam Wood, Senate Recording Secretary