

February 17, 2009

**TO: Sam Geleta, Chair, Learning with Technology Committee**  
**From: Michael O'Loughlin, President, Faculty Senate**  
**RE: Charge for Assessing online Course Evaluation Programs**

Dear Sam,

Recently, the officers of the Faculty Senate met with the provost regarding on line course evaluation programs. Tom's interest is to meet faculty and department requests for such programs but also to explore the possibility of using only one online program, rather than two or three. Cost of use and administrative efficiency are both considerations in this inquiry.

We were persuaded that this issue is important and should be taken up by the Senate through the Learning with Technology Committee. The charge to your committee is below.

Note: In this charge, we are uninterested in the question as to whether or not the University as a whole should adopt on-line evaluations. That issue is not on the agenda at the present time.

**Charge:**

**The Faculty Senate requests that the Learning with Technology Committee takes up the task of assessing various on line course evaluation programs, with an eye towards quality, ease of use and cost. We ask as well that the Committee make a recommendation for choosing one program that will meet the needs of those departments presently interested in using on line evaluations. The President of the Senate wishes to receive a recommendation by the Faculty Senate meeting of April 7, 2009.**

Let me know if I can be of any assistance in this process.

O'Loughlin