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## Senate Recommendation to the Provost

Originating Body: Faculty Senate Date Submitted: 4/14/2017

Originator: Stephen Ford Requested Effective Date: In

Recommendation: Publishing Deadline for Semester Scheduling Dates and Advising Dates

**Motion:** The Faculty Senate advocates that the university set September 15 as the schedule date for the following Spring/Winter semester schedules and February 15 as the schedule date for the following Summer/Fall semester schedules. Faculty, department chairs, and administrative assistants can plan in advance by knowing these recurring dates.

Motion: The Faculty Senate advocates August 15 as the deadline by which the university publishes the Fall Program Planning dates and January 15 as the deadline by which the university publishes the Spring Program Planning dates. These Program Planning dates are needed by these deadlines because MyClasses opens to students one week before the semester begins and faculty are preparing their course syllabi with advising dates in mind.

Date Approved by the Faculty Senate: 02/14/2017

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President, Faculty Senate	Date
Action Taken by Provost	Date: <u>4-18-17</u>
Recommendation Accepted	Recommendation Not Accepted
Recommendation returned to the	Originating Body for further review (see attached)
<b>Disposition for Approved Recommendation</b>	on:
President Faculty Senate President Consortium Chair Webmaster Catalogue Editor	<ul> <li>VP Student Affairs</li> <li>VP Finance</li> <li>✓ School Deans</li> <li>Graduate Council</li> <li>Provost Council</li> <li>✓ Registrar</li> </ul>
Diane D. allen Provost	4-18-17 Date