

D R A F T

SU Faculty Senate Meeting
14 September 2004
HH 119

Senators present: Diriker, Groth, Hopson, Howard, McDermott, McKenzie, Morrison, Muller, Mullins, O'Loughlin, Parker, Pereboom, Rieck, Shannon, Venso

Senator absent: Matthews
(Two Senate Positions Vacant)

0. Mike O'Loughlin called the Senate to order at 3:30 pm. A quorum was present.
1. The following resolution for Jim McCallops was moved and passed unanimously, with the proviso that it also appear on the Faculty Senate website:

Salisbury University Faculty Senate's Resolution to Recognize James S. McCallops

The Salisbury University Faculty Senate recognizes James S. McCallops for his extraordinary service to the university, particularly in his roles on the Faculty Senate and on Senate Committees. He served as a Faculty Senator for five of the seven years he was on our faculty, serving as vice president in 2001. As a member of the Academic Policies committee from 1997-2001, he served as chair from 1999-2001. A member of the University Curriculum Committee from 2002-2004, he served as chair in 2001-2002. While serving on the Student Affairs Committee from 1998-2002, Jim was instrumental in bringing to our campus the Horizons Program, which he directed from 1999-2004. As director, he personally trained hundreds of faculty and staff to be more sensitive to student concerns regarding sexual orientation.

His other committee work is too varied to list here, but his efforts were largely responsible for the addition of the Women's Studies/Gender Studies Major to our curriculum. He was frequently tapped to serve on crucial search committees, including those for the positions of provost and of Special Assistant to the President on Diversity Issues.

The Salisbury University Faculty Senate hails Jim's accomplishments and conveys its heartfelt appreciation and sympathy to his family. We will miss him as we continue to benefit from his contributions to our community

2. Mike had several brief announcements:
 - A. The Faculty Senate will tentatively meet approximately every two weeks throughout the semester. The dates are 28 September, 12 October, 26 October, 9 November, 23 November, 30 November, and 14 December.

- B. The officers have assigned Designated Senators to almost all of the senate committees. Designated Senators should urge their committees to meet soon, elect officers, and throughout the year report any significant developments to the Senate. Designated senators are named here:
<http://www.salisbury.edu/campusgov/facsenate/03-04/COM-MEM.HTM>
- C. He has appointed Senators Hopson, McDermott, and Parker (chair) to an Ad-hoc Committee on Social Security Numbers. The committee will assist the administration to identify and correct inappropriate usage of Social Security numbers on campus. Anyone observing Social Security numbers being utilized unnecessarily should notify a member of the committee,
- D. He has appointed Bob Berry, Memo Diriker, and Harry Womack as the Ad-hoc Committee on Regents Faculty Awards. This committee will coordinate the application process for faculty who apply for Regents' Faculty Awards.
- E. He has appointed An Ad-hoc Committee on Annual Pay Policy which is charged with engaging in dialogue with the Provost and the Deans in order to recommend appropriate policies to the Faculty Senate by the end of the fall semester. The committee is charged with producing an interim report to the Senate by 26 October and a final report by 30 November.

3. Associate Provost Kent Kimmel presented a brief report on behalf of Dave Buchanan who was attending a meeting of the provosts at Frostburg.

A. The Board of Regents has delayed action on the System budgets and institutional tuition amounts. The SU proposal calls for a relatively moderate dollar amount for tuition, although it would represent one of the highest percentage increases in the System. (Our presently relatively low tuition causes this.) Final BoR action may take place on 22 October when the Regents meet on our campus.

- B. The Effectiveness and Efficiency Committee of the Regents is considering a number of proposals, all of which appear to be directed toward increasing System capacity without doing additional construction. The proposals which would directly affect the faculty are being reviewed by the Council of University Faculty, the Academic Affairs Advisory Council (provosts), and the Council of Presidents. The SU faculty representatives to CUSF will keep the Senate and the faculty apprised of developments.
- C. We should prepare to become actively involved in several on-campus activities, including large committees working on Assessment, the Strategic Plan, and the upcoming Middle States (re-)Accreditation.
- D. Total enrollment is just under 7000 students, with full-time equivalent students numbering over 6000.

4. The draft minutes of the 11 May meeting were approved as distributed,

5. Dave Parker presented a brief oral report from the Ad-hoc Committee on Social Security Numbers. He pointed out that several PeopleSoft problems with SS#'s had been taken care of, but that there appeared to be a large number of independent campus systems which have long used SS#'s for identification. He asked that anyone finding such a system notify Senators Hopson, McDermott, or himself. (For example the SS# is still

requested when people apply for parking stickers.) The use of SS#'s at the Library is a result of a System-wide decision, and CUSF will be looking into that matter.

6. Diane Davis, Chair of the Faculty Welfare Committee, presented two items for discussion.

First, she offered a proposed by-laws amendment for the committee, with the bold-faced material to be added: "The committee shall have six voting members: six members of the faculty (excluding librarians) elected at-large serving three-year terms: two retiring annually, no fewer than two of whom are tenured. **In addition, faculty members serving on this committee shall not be eligible to apply for sabbaticals during the period of their service on the committee.** Should an elected faculty member not be the Designated Senator, a non-voting Designated Senator shall also serve on the committee. The committee shall elect its chairperson annually." After considerable discussion Diane agree to bring this proposal back to the Senate for action after changing the wording to more clearly suggest that "members of the committee would not be eligible to apply for sabbaticals" or something similar. The proposed wording, although similar to that which appears in the description of the Committee on Promotions, was confusing.

Second, the Faculty Welfare Committee reviewed the events which led to an unsuccessful search for a new faculty member. Even though the Physics Department had received all of the necessary approvals, the Provost turned down the candidate whom they felt was best qualified. The issue apparently hinged upon the meaning of "closely related field" as well as upon the administration's changed opinion concerning the nature of the position. Both the rights of faculty and the responsibilities of faculty to be preeminent in selecting colleagues was discussed. Although no motion was brought to the floor, action may well be requested of the Senate at a future date.

7. Registrar Jackie Meisel explained the decision to eliminate the printed Schedule of Classes, beginning with this semester's advising for Spring 2005. There was considerable opposition to this decision. Although students may not use the schedules, faculty feel they require them for advising. Jackie indicated that she was investigating several other possibilities, including use of a public-access Excel spreadsheet which would be available to faculty, and which would be updated daily. (The Schedules are out-of-date before they are printed, although most of the information in them is accurate.) Last Spring the Salisbury Product (PeopleSoft) Advisory Committee strenuously recommended that the paper Schedules be kept, but the Committee has not been convened this semester to announce that this recommendation had not been accepted. None of the faculty at the meeting indicated that advising is faster using PeopleSoft than under the "old" system, and several faculty pointed out that eliminating the paper schedules will either require faculty advisors to spend more time with each student, or, more likely, simply give students less useful advice. The potential adverse effects on retention and graduation rates, both of which are sources of pride for the University, were noted. Jackie agreed to look into the matter and consider other options.

8. Mike O'Loughlin adjourned the meeting at 5:00 pm.

Respectfully submitted,

Dave Parker, Secretary