

Senators,

The following is a survey document prepared by the Presidents of the Faculty and Staff Senates along with the chair of the Fiscal Advisory Committee to address the following request by the President .

“As you know, SU's budget reduction plan calls for two furlough days in fiscal year 2004. It now appears likely that there will be additional budget cuts beyond those for which we have already planned in 2003 and 2004.

In recent weeks I have heard that some employees might prefer taking furloughs, days without pay, to try to avoid or minimize the need for additional layoffs.

In consultation with the Fiscal Advisory Committee of the University Forum, I ask that the Faculty and Staff Senates poll all employees.

Additionally, the President request that we consider

“a) Are the above the "right" questions? If not, you may want to revise the survey instrument. I do ask that all employees be asked to respond to the same instrument.

b) It must be clear that we are requesting information for furlough days beyond those two that are already built into the fiscal year 2004 budget.

c) A secret ballot system should be used.”

We need to consider the appropriateness of the following document and discuss a method for collecting the information.

Rich McKenzie, President
Faculty Senate

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The Survey

In an effort to formulate campus opinion while strengthening the role of Shared Governance, the Faculty Senate and Staff Senates request that all members of **the SU community** participate in this survey. **For the purposes of this survey, a furlough day as a day without pay. This survey is anonymous. Results will be made generally available and will be reported by the Faculty and Staff Senates.**

Section 1: *The following three (3) questions relate to the current fiscal year (FY 2003) and would occur between now and June 30, 2003:*

1. If SU has to absorb more budget cuts in FY 2003, are you willing to take furlough days? **(Circle one) Yes No**
2. If SU does not experience further cuts in FY 2003 are **you** willing to take furlough days to offset reductions in FY 2004?
(Circle one) Yes No

3. If yes (to either question), how many furlough days are you willing to take between now and June 30, 2003? _____ **days**

Section 2: *The following five (5) questions relate to the next fiscal year (FY 2004) and would occur between July 1, 2003 and June 30, 2004 (Please note that two furlough days have already been scheduled for March 26, 2004 and May 24, 2004:*

1. Are you willing to take any additional furlough days in FY 2004?
(Circle one) **Yes No**
2. If yes, do you favor maximizing the use of furlough days in order to minimize program cuts?
(Circle one) **Yes No**
3. If so, what is the maximum number of additional days you are willing to take?
_____ **additional days**
4. Do you favor maximizing the use of furlough days in order to minimize personnel cuts? (Circle one) **Yes No**
5. If so, what is the maximum number of additional days you are willing to take?
_____ **additional days**

Section 3: *If furlough days are instituted in FY 2003 and/or FY 2004, how should they be administered? (Circle the number in front of your choice. Fill in the dollar amount.)*

1. All employees, regardless of income, receive the same number of furlough days.
2. At a pre-determined salary level, employees below that level would receive fewer day(s) than employees earning above that level.
 - a. What should the pre-determined salary level? \$_____
3. Employees below a pre-determined salary level should be exempt from taking any furlough days.
 - a. What should the pre-determined salary level? \$_____

Thank you for your time.